

Sr.No. 132

Date: 13/10/2025

**Rajasthan State Sports Council
Sawai Mansingh Stadium, Janpath, Jaipur**

Email: rsscjaipur@gmail.com

NIT NO.58...../2025-26

Request for Proposal for
"Engagement of an Event Management Agency for event days operation and over lays
for the 5th Khelo India University Games 2025" Jaipur, Rajasthan'

**Secretary
Rajasthan State Sports Council
Jaipur**

Signature valid



Digitally signed by Mahavir Prasad
Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीडा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

ABBREVIATIONS

KIUG	Khelo India University Games
RSSC	Rajasthan State Sports Council
GoR	Government of Rajasthan
INR	Indian Rupees
BG	Bank Guarantee
PBG	Performance Bank Guarantee
QCBS	Quality & Cost Based System
RFP	Request for Proposal
LOA	Letter of Award
JV	Joint Venture

Signature valid

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NOTICE INVITING TENDER (NIT)

1. Secretary, Rajasthan State Sports Council, SMS Stadium, Jaipur invites E-Tender for "Engagement of an Event Management Agency for event days operation and over lays for the 5th Khelo India University Games 2025", Jaipur, Rajasthan'
2. The Tender will be received though electronic tendering mode only. The details regarding participation in the e-tendering process can be obtained on <http://eproc.rajasthan.gov.in>, <http://www.rssc.in>, <http://sppp.rajasthan.gov.in>
3. All enquiries from the Bidders relating to this RFP must be submitted at the time of pre-bid.
4. The corrigendum and addendum issued (if any) related to this bid will be published on <http://eproc.rajasthan.gov.in>, only.

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A. DETAILED NOTICE INVITING E-TENDER

Data Sheet	
Estimated Cost	Rs 32.00cr (Including Taxes)
Date of Publication	13.10.25 at 05:00 PM
RFP document download start Date	13.10.25 at 05:30 PM
Pre-Bid conference	17.10.25 at 02:00 PM
Last date and time of RFP Upload	27.10.25 at 01:00 PM
Submission of Tender Fee, Bid Security (EMD) and processing Fee Date & Time	28.10.25 at 02:00 pm (Physically in the office of Rajasthan State Sports Council, SMS Stadium, Jaipur)
Technical Bid Opening Date/Time	28.10.25 at 01:00 pm
Financial Bid Opening Date/Time	Will be intimated later to the Technically qualified Bidders
Method of selection	QCBS {70 (Technical) : 30 (Financial)}
Bid Validity Period	90 Days
Risl Processing Fees	Rs. 2,500/-
Earnest Money Deposit (EMD)/ Bid Security	Rs 64,00,000/-(sixty Four Lacs)
Tender Fees	Rs. 5,000/-
Mode of Submission	Online (State e-procurement website/ E-procure)
E-mail for all correspondence	rsscjaipur@gmail.com
Website for downloading tender document, Corrigendum's Addendums etc.	http://eproc.rajjasthan.gov.in http://www.rssc.in http://sppp.rajjasthan.gov.in
* In case, any of the bidders fails to physically submit the Banker's Cheque/Demand Draft for Tender Fee, EMD, and RISL processing fee up to 02:00 pm on 27.10.25 its Bid shall not be accepted. * Bidder has to submit the tender fees of Rs. 5000/- in form of banker's cheque/DD in favour of Secretary, Rajasthan State Sports Council, Jaipur before attending the pre-bid meeting.	

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Jaipur

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B. INSTRUCTIONS TO BIDDERS

1. **Cost of Bid:** The bidder shall bear all costs associated with the preparation and submission of bid and RSSC in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the tender process.
2. All bidders are required to pay Tender Document Fee and processing fee as per the details mentioned in data sheet. The fees are Non-Refundable and payable along with the Technical Proposal.
3. All bidders are required to pay Bid Security Fee as per the details mentioned in data sheet.
 - a. The Bid Security shall be returnable no later than 120 days from the Bid Validity Date except in the case of the Selected Bidder who's Bid Security shall be retained.
 - b. The Authority shall be entitled to forfeit the Bid Security as Damages inter alia in any of the events specified herein below. The Bidder, by submitting its Bid pursuant to this RFP, shall be deemed to have acknowledged and confirmed that the Authority will suffer loss and damage on account of withdrawal of its Bid or for any other default by the Bidder during the period of Bid validity as specified in this RFP, no relaxation of any kind on Bid Security shall be given to any Bidder.
4. The bidder is expected to examine all instructions, forms, terms and conditions in the RFP document. Failure to furnish all information required by the RFP document or submission of a tender not substantially responsive to the RFP document in every respect will be at the bidder's risk and may result in rejection of the bid.
5. The bidder shall not make or cause to be made by any alternation, erasure, or obliteration to the text of the RFP document.
6. Any privately held company or LLP is allowed to submit its bid for the RFP. The bidder may be a Single Entity ,
7. **Preparation of Bids**
 - 7.1 **Language:** Bids and all accompanying documents shall be in the English language. In case any accompanying materials are in other languages, notarized English Translation shall accompany it. The English version shall prevail in matters of interpretation.
 - 7.2 **Form of Bid:** The form of a bid shall be completed in all respects and duly signed and stamped by an authorized representative of the Bidder. Relevant power of attorney for signing the bid should be attached.
 - 7.3 **Currencies of Bid and Payment:** The bidder shall submit his financial bid in Indian National Rupee (INR / Rs.), and payment under this contract will be made in Indian National Rupee (INR / Rs.).

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8. Clarifications by Bidders

- 8.1 Bidders requiring any clarification on the RFP document may attend Pre-Bid meeting on scheduled date .
- 8.2 All correspondence for clarifications should be submitted as per the format attached at **Annexure-XIV at the time of pre bid meeting.**
- 8.3 RSSC shall endeavour to respond to the queries raised or clarifications sought by the Bidders. To be fair to all prospective bidders, the responses to queries shall be uploaded on the e-proc website. However, RSSC reserves the right not to respond to any query or provide any clarification, in its sole discretion, and nothing in this clause shall be construed, taken or read as compelling or requiring RSSC to respond to any query or to provide any clarification.
- 8.4 At any time prior to the Bid Due Date, RSSC may, for any reason, whether at its own initiative or in response to clarifications requested by Bidder(s), modify the RFP document by way of issue of Addendum/Corrigendum/Clarifications. Any Addendum/Corrigendum/Clarifications thus issued shall be uploaded on the e-proc website.

9. Pre-Bid Meeting

- 9.1 To clarify and discuss issues with respect to the Project and the RFP Document, a Pre- bid meeting (“Pre bid Meeting”) will be held as per the details provided in point 3 of data sheet.
- 9.2 Prior to the Pre-Bid meeting, the Bidders may submit a list of queries and proposed suggestions in the word format as per **Annexure-XIV** if any, to the RFP requirements.
- 9.3 Bidders may note that RSSC will not entertain any deviations to the RFP Document at the time of submission of the Proposal or thereafter. The Proposal to be submitted by the Bidders will be unconditional and unqualified, and the Bidders would be deemed to have accepted the terms and conditions of the RFP Document with all its contents. Any conditional Proposal shall be regarded as non-responsive and would be liable for rejection.
- 9.4 Bidders’ representatives attending the pre bid meeting shall bring an authorization letter from the Bidder.
- 9.5 In case of any change in the schedule of the Pre-bid Meeting, the same will be communicated to Bidders through the e-tender website.
- 9.6 No interpretation, revision, or other communication from RSSC regarding this solicitation is valid unless in writing at the time of pre bid meeting.
- 9.7 Bidder has to submit the pre bid meeting fees of Rs. 5000/- in form of bankers cheque/DD in favour of Secretary, Rajasthan State Sports Council, Jaipur before attending the pre-bid meeting. This amount will be adjusted against tender form fees later.

10. Format and Signing of Bid

- 10.1 The documents comprising the bid shall be typed, and all pages of the bid shall be signed by a person duly authorized to sign on behalf of the bidder.
- 10.2 The bid shall contain no alternations, omissions, or additions except those to comply with an instruction issued by RSSC or are necessary to correct errors made by the bidder, in which case such corrections shall be initialled/signed by the person signing the bid.
- 10.3 The proposal shall be properly bound, indexed, and serially-numbered.

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11. Submission of Bids

- 11.1 The bidder shall submit their offer i.e. Technical Bid (Online bid). The Financial Bid shall be submitted on the e-tender portal only.

The Bids that are submitted beyond the stipulated date and time under any circumstances what so ever will not be considered.

12. Late and Delayed Bids:

- 12.1 Bids must be received no later than the date and time stipulated in the RFP document. RSSC may, at its discretion, extend the deadline for submission of bids in which case all rights and obligations of RSSC and the bidder will be the same.
- 12.2 Any bid received by RSSC after the deadline for submission of bids, as stipulated above, shall not be considered.

13. Opening and Evaluation of Technical Bid

- 13.1 Technical Bids will be opened in the presence of the bidders' representatives who choose to attend at the appointed place and time.
- 13.2 The Technical Bid of the bidder would be evaluated as per the evaluation criteria set out in the RFP document. Bids will be evaluated based on the information submitted by the bidders. However, RSSC reserves the right to seek clarification/documents from the bidders, if RSSC considers it necessary for proper assessment of the bid.
- 13.3 The Technical Bids will be evaluated based on eligibility criteria and only those Bidders whose Technical Proposals get a score of minimum 70 (**seventy**) marks or more out of 100 (one hundred) shall qualify for financial bid opening and shall be ranked from highest to the lowest based on their technical score (St).

14. SELECTION PROCESS

- 14.1 The Bids of bidders meeting the eligibility criteria, will be evaluated based on the QCBS method.
- 14.2 Overall weightage of 30% for Financial Bid (price quoted in BOQ 1) and 70% for Technical score shall be considered while calculating final score.
- 14.3 A Bidder must get a minimum of 70 marks (out of 100 marks) in the Technical Evaluation to proceed to opening of Financial/Price bid. The price bids of bidders scoring the minimum required marks of 70 in the Technical Evaluation Criteria will only be opened.
- 14.4 The Bid of the Bidder, who obtains the highest total score (Ts) across the technical bid and the Financial/Price bid, will be rated as the 'Best Bid' and will be declared as the successful Bidder. Ts will be calculated as defined below:

$$Ts = (Sf_{low} / Sf) * 30 + (St / St_{high}) * 70$$

Where,

- Sf: Evaluated/Quoted Bid Price
- Sflow: The lowest of all Evaluated Bid Prices among responsive Bids
- St: The total Technical Score awarded to the Bid
- Sthigh: The Technical Score achieved by the Bid that was scored best among all responsive Bids

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- 14.5 In the event that one or more Bidders have the same Ts value, the Bid with the lowest quoted amount will be treated as “Best Bid”. In case of further tie, the bidder with highest technical score (St) will be rated as the “Best Bid”.
- 14.6 Supporting documents for bid evaluation shall also be verified during presentation. The bidders are advised to make their presentation strictly according to the evaluation criteria based on the credentials submitted above.
- 15. Right to accept any Bid and to reject any or all bids**
- 15.1 RSSC is not bound to accept the lowest bid or any bid and may at any time by giving notice in writing terminate the tendering process.
- 15.2 RSSC may terminate the contract/cancel the LOA if it is found that the bidder is blacklisted on previous occasions by any of the central/state government ministry/Directorate/institutions/ local bodies/municipalities/PSUs, etc.
- 15.3 RSSC may also terminate the contract/cancel the LOA in the event the Successful Bidder fails to furnish the performance security or fails to execute the agreement.
- 16. Award of Contract**
- 16.1 RSSC will award the contract to the Successful Bidder to perform the contract satisfactorily as per the terms and conditions incorporated in the RFP document.
- 16.2 RSSC will communicate the outcome to the Successful Bidder by mail confirmed by letter transmitted by registered/speed post that its bid has been accepted. This letter (hereinafter and in the condition of contract called the “Letter of Award”) shall prescribe the amount which RSSC will pay to the Successful Bidder in consideration of the execution of work/services by them as prescribed in the contract.
- 16.3 The Successful Bidder will be required to commence the assignment at the earliest, as communicated by RSSC in this regard.
- 16.4 The Successful Bidder will be required to execute the contract for the services within a period of seven(7) days from the date of issue of Letter of Award.
- 17. Performance Security**
- 17.1 The Successful Bidder shall be required to furnish a Performance Security prior to sign the contract (for an amount which is **5% of total project cost**) in the form of FDR/Bankers cheque/Demand draft/ Bank Guarantee from a scheduled Bank in an acceptable form in favour of **Secretary, Rajasthan state sports council, jaipur Payable at jaipur**. The Performance Security shall remain valid for a period of 60 (sixty) days beyond the date of completion of all contractual obligations. In case the contract period is extended, further, the validity of Performance Security shall also be extended by the Successful Bidder accordingly. The format for BG for Bid Security is provided at **Annexure-XI**.
- 17.2 Failure of the Successful Bidder to comply with the requirements of the above clauses shall constitute sufficient grounds or the annulment of the award and other actions as deemed necessary.

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C. ELIGIBILITY CRITERIA:

Bidders must read carefully the conditions of eligibility (the “Conditions of Eligibility”) provided herein. Proposals of only those Bidders who satisfy the Conditions of Eligibility will be considered for evaluation. To be eligible for evaluation of its Proposal, the Bidder shall fulfill the following Minimum Eligibility Criteria: (Detailed documents According to Annexure H).

Criteria	Requirements	Documentary Evidence
Legal Entity	The bidder must be a single Business Entity (JV/JVC not allowed) For the purpose of this Invitation for RFP document, a Business Entity shall mean a company registered in India under the Companies Act, 1956 or 2013 or a Partnership Firm registered under the Limited Liability Partnership Act of 2008 or Indian Partnership Act, 1932	Certificate of Registration/ Incorporation(s)
Financial Capacity	The bidder should have a minimum average annual turn over of ₹ 40 Crore over the previous three financial years. (FY22-23, FY23-24, FY24-25)	Certificate from CA/ statutory auditor/audited financial statements for the three previous Financial years. (UIDN no. Should be mentioned)
Bidder Experience	The Bidder should have experience of Branding, Overlays and other Event Days Operations for multi-sport, multi-venue sports events of Central/State Gov. in India within the last 5 years (FY-2020-2021,2021-22,2022-23,2023-2024, 2024-25) One Order/contract of ₹ 30 Crore/Two Order Of ₹ 15 Crore/Three Order Of 10 Crore (Annexure VII along with similar Work Order + Satisfactory Completion Certificates	Work Order (scope of work to be mentioned) And Satisfactory Work Completion Certificate To Be Attached

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D. TECHNICAL SCORE EVALUATION CRITERIA:

Sl. No.	Criteria	Max Marks	Document/ Evidence Required
1.	Bidder should have executed projects having Branding, Overlays and other Event Days Operations for multi-sport, multi-venue sports events of National / State repute in the central/state Gov. in last five years : (FY 2020-2021,2021-22, 2022-23, 2023-2024, 2024-25): - Minimum Three similar assignment value of 10 cr -15marks Or Minimum Two similar assignment value of 15cr -15marks Or Minimum One similar Assignment value of 30cr-15 Marks - Six Similar Assignment value of 10cr – 20 marks Four Similar Assignment value of 15cr – 20 marks Or Two Similar Assignment value of 30 cr- 20 Marks - More than Six Similar Assignment value of 10cr – 25 marks Or More than Four Similar Assignment value of 15cr – 25 marks Or More Than Two similar Assignment value of 30 cr- 25 Marks	25	Work Order/ LOA / Completion Certificate Scope of work and Contract value to be mentioned in the supporting document.
2.	Turn over Clause Average annual Turnover of the bidder for the last 3 years (FY22-23, FY23-24, FY24-25) - Turn over of 40 crore - 15 marks - Turn over more than 40 crore - 20 marks	20	Certificate from CA/ statutory auditor/audited financial statements for the three previous Financial years. (UDIN no. Should be mentioned)

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3.	Evaluation of Workforce • Project Director – 4 Marks (Min experience 12 years in relevant field / sports events) • Operations Head – 4 Marks (Min experience 10 years in relevant field / sports events) • Volunteer Head – 4 marks (Min experience 6 years in relevant field / sports events) • Branding Head – 4 marks (Min experience 6 years in relevant field / sports events) • Overlays Head – 4 Marks (Min experience 10 years in relevant field / sports events)	20	CVs of key personnel to be submitted in the given format. And an affidavit on 100 rs Stamp regarding deployment of Key personnel whose cv is attached in tender. If bidder fails to deploy Key personnel whose cv is attached rssc will take necessary action.
4.	Samples for KIUG 2025 • Medals – 3 Marks • Trophy – 2 marks • accreditation cards- 2 Marks • souvenirs – 2 marks • Display Shield – 2 Marks • Mascot soft Toy – 2 Marks • Lapel Pins – 2 Mark	15	Samples to be presented on the technical presentation on day s High-quality pictures of Samples of each of the items to be presented.
5.	Technical Presentation Work Plan s Methodology Marks shall be allocated on the following subcomponents based on evidence of understanding of the scope of work: 1. Methodology proposed for planning s execution of work – 2 marks 2. Innovative ideas for overall enhancement of games – 2 marks 3. Technology Innovation Enhancing KIUG2025 – 2 Marks 4. Timelines on Gantt Charts Legacy Plan – 2 Marks 5. Deployment Plan of workforce – 2 Marks	10	Physical samples of branding material, print quality etc. may be presented
	Branding s Overlays Planning 1. Presentation of Branding ideas s creative – 5 Marks Technical detailing of temporary infrastructure, safety norms for installation of the same – 5 Marks	10	Super imposed images s graphics of proposed branding across various sporting venues.
Total		100	
Qualifying Marks		70	

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E. TERMS OF REFERENCE

1. Project Background

The Ministry of Youth Affairs and Sports (MYAS) Government of India, Department of Youth Affairs and Sports, Rajasthan State Sports Council, Sawai Mansingh Stadium, Janpath Jaipur, Rajasthan, Association of Indian Universities and the Sports Authority of India, intend to jointly conduct the fifth edition of the 'Khelo India University Games' ("KIUG") under the 'Khelo India' initiative. The event is scheduled to be held in 7 cities across Rajasthan from tentatively 12th November 2025 to 25th November 2025 and will be organized in the U-25 age group with participation from 200 plus universities from across India. The dates and venues mentioned here are tentative and change (if any) in the same will be communicated to the bidders. This will be a multi-day, multi-sport event.

2. Objective:

The objective of this RFP is to engage an "Engagement of an Event Management Agency for event days operation and over lays for the 5th Khelo India University Games 2025" Jaipur, Rajasthan.

3. Scope of Services

This is an indicative and not comprehensive scope of work. The successful bidder will be required to make lodging and boarding arrangements for participants/athletes/ officials in hotels in the state of Rajasthan and carry out other mandatory miscellaneous activities like maintaining a help desk at hotel and universities for sportspersons and officials staying in the hotel and universities, welcome ceremony at hotel and universities etc. to ensure seamless delivery during KIUG 2025.

Sr. No.	Functional Area	Scope of Work
1.	University Coordination	- The agency will ensure end-to-end coordination with SAI, AIU University Contingent Managers, Competition Manager (CMs) to map the games requirements. - The agency must coordinate with the GMS Agency to verify the details of the participants. - The agency has to coordinate with GTCC team to receive all the relevant data required for smooth coordination. - The agency has to liaison with all the relevant stakeholders (UCM/CMs) for the arrivals & departures details. - The agency should identify University Liaisoning Officers for each University to coordinate with the respective UCMs & CMs. The agency should ensure that proper training is provided to all the ULOs. - The agency shall also engage 6 supervisors / team lead for ULOs - The agency to ensure sufficient backup in case of dropout of ULOs. - The agency should ensure smooth coordination between above officers and relevant stakeholders. - The agency will be responsible for organizing UCM meetings and preparing a Manual for briefing of UCM - The agency should ensure all the requirements of SAI, Department of Sports – Rajasthan, AIU and CMs/UCMs related to but not limited to Accommodation, Catering & Transportation are met. - The agency must deploy single point of contact ULO who will lead University Liaisoning officers. - University Liaisoning officers will act as the single point of Contact (POC) between the University contingent and the other stakeholders for various functional areas. - EMA needs to maintain the attendance of all the officers and to be provide on letter head with sign and stamp along with the invoices. - EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising the invoice.

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RajKaj Ref No.: 13361021



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2.	Event /Venue Operations	- EMA to ensure end to end management of operations of all the Functional Areas including manpower, equipment etc. List of Venues - Sawai Mansingh Stadium, Jaipur - University of Rajasthan, Jaipur - Jagatpura Shooting Range, Jaipur - Poornima University, Jaipur - Ajmer - Udaipur - Bikaner - Bharatpur - Kota - Jodhpur To assess and deploy adequate workforce for following FAs: - Universities Coordination - Spectator Engagement - Sports Presentation - Accreditation - Branding - Venue Overlays - ICT & Hardware Support - Event Operations - Media Operations - Protocol Officer - Volunteer Operations - Sports Kits Coordination & Distribution - GTCC Operations - Ceremonies - Broadcast - Clean & Waste Management (House-keeping) - Security & Fire Safety - Medical General: - The location of the team & time of shifting to Rajasthan will be finalized 45 days before the Opening ceremony. - The Event Management Agency will be responsible for end-to- end delivery of the function. EMA to scope and arrange for necessary manpower, equipment, support etc. for the same on their own Coordination: - Overall coordination with all the stakeholders - To ensure smooth co-ordination & execution of the Event, at least one Subject Matter Expert (SME) of the EMA must be attached to each of the Functional Area Heads and two Senior Coordinators with the Khelo India University Games Secretariat and Department of Sports – Rajasthan - Co-ordination with all the stakeholders viz. Broadcast partner, other Event Management Agencies, Govt. Departments, Department of Sports – Rajasthan etc. to capture a complete overview of the Games. - Co-ordination with & support to the GTCC and NIS representatives responsible for Technical Conduct of the Games - Housekeeping and Cleanliness Briefing, Pre-Event Deployment, Management & Reporting Plan.
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		- Housekeeping except the kitchen and dining areas Record Management: - This includes Delivery Receipts, Inventory Records, Movement of Equipment/Stationary/FFE, and any other item under the scope of work of EMA, to record all operations and activities with relevant photo/documentary evidence to ensure smooth vendor payments. Reporting: - EMA is expected to create & maintain detailed reports for each functional area. This includes but is not limited to Production reports, Overlays Reporting, Inventory reports, Variance Analysis, Work- force Planning & Deployment, Legacy Reports, Photo-books etc. - Preparation and implementation of Organization Chart with work- flow & detailed time-lines for delivery (Gantt Charts). - Aid & assistance in delivering services within the scope defined under each functional area. Athlete Experience: - Participant's/Athlete's experience of the event shall be of essence to the overall Scope of Work of EMA. - A system of intimation to athlete with respect to information about Travel, Stay, Competition Schedule, etc. needs to be put in place by way of putting up an information system. - Co-ordination to ensure arrival planning, transport, accommodation & movement planning as per the Games Schedule. - The EMA will liaison with the ACT team regarding team schedule, accommodation & city travel details and share it with the university contingent 7 days prior to their arrival in the Host State / University. Protocol: - Planning and execution of VIP Management Plan - To create & collate a list of Dignitaries, send out invitations, follow up on arrival confirmation & dates. - Co-ordinate with concerned FA head to ensure that travel & itinerary plans are acted upon. - Coordinate with concerned EMA for accommodation & transport as per stature of guest. - Prepare a detailed VIP Movement plan. Sports Presentation Ceremonies: - Conduct of Medal Ceremonies for each of the Sports (to provide decorated podiums, ushers, MC, ceremony trays etc.) - Coordination for launch, opening and closing ceremony. - Dignitaries for sports presentations shall be allocated as per the ratio mentioned below: - Quota for representation at the presentation ceremony shall be Host State / University – 40%; MYAS / SAI – 30% and AIU – 30% Envelopes for Certificates
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Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved

RajKaj Ref No.:
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		• Sports Presentation Ceremonies: • Conduct of Medal Ceremonies for each of the Sports (to provide decorated podiums, ushers, MC, ceremony trays etc.) • Coordination for launch, opening and closing ceremony. • Dignitaries for sports presentations shall be allocated as per the ratio mentioned below: • Quota for representation at the presentation ceremony shall be Host State / University – 40%; MYAS / SAI – 30% and AIU – 30% • Envelopes for Certificates • Venue Management Plan: • Crowd management plan for the spectators at the game venues. • Vehicle Movement s Management Plan within game venue. • Identify spaces for parking facilities at the game venue • Miscellaneous: • Furniture, Fixtures, Equipment, Internet connectivity (minimum of 100 mbps for Media s Venues, 200 mbps for TSR and 300 mbps for Live/Broadcasting) or any other item required to maintain functional efficiencies shall be managed by the EMA for their own work force. • All planning by EMA is subject to approval of Department of Sports – Rajasthan • EMA to submit all the records, photos, videos, stock registers etc. to Department of Sports – Rajasthan as and when required. • EMA will strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice. • Payment for manpower will be done on actual basis. • EMA needs to maintain the attendance of all the workforce and to be provide on letter head with sign and stamp along with the invoices. EMA will have to strictly setup Games Secretariat, SAI, AIU and GMS Office 15 days before the start of the games.
3.	Accreditation	• Data entry for offline forms • Accreditation Cards along with Lanyards should include QR CODE/ Barcode, EMA Should strictly adhere to the Accreditation matrix provided by SAI. • QR Code/ Barcode scanner at each dining area to be ensured with a manpower. • QR Codes must be activated as per the timeline for Breakfast, Lunch and Dinner as provided by Host State/ SAI • Deactivation of QR Codes on Accreditation Cards should be done 1 day post the completion of the event / game for Athletes, Technical Officials. UCM's etc. • Quality and Size of Accreditation cards as per approved specification • Location Based QR Scanning – integration of Location Based QR scanning to know the exact consumption of meals in various cities / universities. • Accreditation Zoning to be planned and implemented by EMA within 15 days from the award of work (to be approved by MYAS/SSS/SAI/CHAIU) • Accreditation to be printed in High Quality Laser Print • Accreditation list to be provided by EMA

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		- Time-bound planning of Printing, Checking, Segregation, Inventory Management's distribution of Accreditations with Sports Kit. - Printing the Emergency Day Passes on a need basis. - Handover of all excess if any Accreditation to DYAS/RSSCRAJASTHAN post the Games. - Technical Specification of Lanyards: 16 mm wide thickness. 36-inch length - Rotating metal C. Hook. - Lanyard Fabric (Satin) - Printed lanyard (Dye Sub Printing). Custom printing logo, event details. - Technical Specification of ID: - Material: PVC Thermal ID Thickness: 30mm - Size: A6 size (105 x 148 mm or 4.1 x 5.8 inches) - Design and logo will be provided once tender is awarded - Emergency/Day Passes (Sample to be provided as per below specification at the time of presentation) - Technical Specification of Lamination Pouch for Emergency Day Pass - Material: PET+EVA. Thickness: 300 microns - Melting Point: 110 degrees Celsius. Lamination Temperature: 110-140 degree Celsius - Size: for A6 paper passes - Technical Specification of Accreditation Cards/Passes Paper. 120 GSM - Size: A6 - Design and logo will be provided to the successful bidder once the Bid is awarded. - EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice. - Bibs for Media and Photographer with digital printing on bibs. To be handed over to media operations team with consultation from NSF/ SAI - Setting up Main Accreditation Center (MAC) and City wise Accreditation Center along with the infrastructure required for the setup. - Onsite, there are no accreditation printers to be kept in all venues. Turnaround time for printing the one accreditation card should be less than 2 minutes. - Payment for manpower will be done on actual basis. - EMA needs to maintain the attendance of all the workforce and to be provide on letter head with sign and stamp along with the invoices.
4	Creative Design Team	- To design and create content for all collaterals and brandings in English and Tamil for the games as defined by RSSC - The Scope of Work for Creative Design Team is not limited to only designing, however, also comprise creation of related content (in desired languages) in respect of the games elements as well. - Indicative list is as follows: • Invitations • Stationery • Collaterals • Lanyard • Posters • Hoardings • Flyers • T-shirts and other apparels • Leaflets • Newspaper advertisements • Banner • Interactive banners/GIFs

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		• Interstitial Banners • Accreditation template • In-stadia Branding • Vehicle Passes • Balloon Brandings • Drop-downs • Building Brandings • Vehicle Branding • Equipment Branding • Running Board Branding • Broadcaster Branding • LED Branding content • TSR Templates • E-Fixtures • Helpdesk • Sports Presentation Backdrop • Victory Stand Branding • Medals, certificates, plaque, souvenirs & trophy design. • Food Coupons • Hand Bands • Score Boards – Games Specific 4) To ensure that all marketing communication, adverts, collateral & templates will carry games details & all logos of the government, stakeholders in the event. 5) The Creative Design Team shall prepare advertisements creative for release in newspaper and/or other publications with the ability to be adapted for use in other media such as outdoor, online and others. 1 one advertisement of any size would be treated as one creative). These would largely relate to events, initiatives & achievements of the Ministry and for specific requirements on case-to-case basis. etc. This would include procurement of images wherever required, copywriting, designing and all other costs involved. Creative Design Team shall provide one page or multi-page advertorials and each advertorial would comprise of images and text matter to be presented with an attractive lay-out. These would be for India tourism, promotion of destinations and products. 6) The Creative Design Team shall use the creatives (print and digital) would be either be used from the existing stock of images with Tamil Nadu tourism or would be procured. If the images used in the creatives are to be procured from photographers / photo banks, copyright of the images would preferably rest with the office for all time / perpetuity and if not available for all time use, then as per the terms and conditions applicable for procurement of the images. 7) The Creative Design Team shall also create content for Digital Media for internet. 8) Design to be vibrant, colourful and inspirational in visual design reflecting event colour scheme. 9) All designs to be approved by RSSC in writing. 10) Creative Design Team to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice. 11) Approximate requirement: as per Financial Bid BOQ. 12) The Creative Design Team to provide copy and design of all creative required for Print, Digital and Advertorial as well as designing of other Publicity Material, Collateral, Exhibitions. It should include procurement of images wherever required, copywriting, designing and all other costs involved. 13) Preparing and maintaining the inventory of all creative material belonging to KXG Tamil Nadu and its supply as per the requirement during the period of contract. This includes to take over all the previous inventory images, creative, design, etc. Maintain proper catalogues of all inventories and add new creative material
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		produced by the Ministry to this inventory from time to time. 14) 14) Supply of the creative material in the required format to the concerned media / organizations / associations etc. in the required format as per the directions of RSSC. Audio & Visual a) The Agency shall prepare a TVC of 60 Seconds with an option of edits of 30/20/15 Seconds. There shall be an option of converting the TVC in multiple language. b) The Agency shall also prepare a documentary of 5 – 15 min on the games. c) The file format & equipment used shall be of 4K HD quality. d) The Agency shall also prepare radio jingles for the games of 15 – 60 seconds with an option of edits of 20/30/45 Seconds. e) The radio jingle shall be in minimum 2 languages. f) The Agency shall also create short videos with Animation. g) Agency will be responsible for repackaging of the content (videos and photographs) obtained from athletes, federations or news agencies, into suitable formats (video packages and others). h) The Agency will take up the creation of video-based player profiles – targeting players participating in different sports and coming from different states/backgrounds – sharing their life stories and challenges to promote a sense of empowerment and sporting spirit. i) EMA to ensure adequate photography and videography of all events including venues, branding operations and functional areas in close liaison with media operations team. j) Creation of High Quality 4K Videos from raw video footage of 10 minutes duration each. Such videos to have approved background music, effects and enhancement (or any other processing in vogue). k) Editing of Photos - Editing in terms of photoshop, enhancement, creation of artistic/poster style pictures (or any other processing in vogue) out of raw photos. l) The Agency shall create 1-2 Minutes AV for following manuals: • Volunteer Manual • Accreditation Manual • Technical Handbook – E book • State Coordination Manual • Chef De Mission (CDM) Manual • Functional Areas Manual – Approx. 20 • Any other AV of similar nature. m) All audio and visuals to be approved by RSSC. n) Agency to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice.
5	Invitations	• Aid s assist the Functional Area Head in creating a list of dignitaries s VIPs to be invited with addresses, their segregation as per instructions provided by Department of Sports – Rajasthan • Provide the design options for approval from Department of Sports – Rajasthan • Printing Invitations for VIPs, Dignitaries, Universities s State Delegates. • Distribution of Invitations via courier or hand delivery. • EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice.

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6.	Stationary s Collaterals	• Provide the design options for approval from Department of Sports – Rajasthan • Printing of Stationery and Collaterals. • Inventory Management s Distribution. • Handover of all excess Stationary to Department of Sports – Rajasthan • EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice
7.	Sports Presentation	• Procurement of the authorized quantities of the items listed below: • Medals • Lanyards • Winners Plaque • Sports Trophies • Winner Certificates • Participation Certificates to all relevant stakeholders • Souvenirs • Commemorative Medals • Limited Edition A4 s A5 Plaque for Dignitaries • Quality Check of the Inventory • Inventory Management • Distribution to the specified venue • Complete Sports Presentation Ceremonies including Medal Ceremonies (podium with proper branding, Ushers, Back drop, MC, tray etc) and Games Conclusion Ceremony (Two Stages with Backdrops, VVIP facilitation, MC, Dias, Confetti Blasts etc.) wherein distribution of the Overall Trophies will take place. • Handover of any excess back to Department of Sports - Rajasthan • EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice. • Approximate requirement: as per Financial Bid BOQ. • Payment for manpower will be done on actual basis. • EMA needs to maintain the attendance of all the workforce and to be provide on letter head with sign and stamp along with the invoices.
8.	Spectator Engagement	• MC: Using services of Master of Ceremonies (MC/Emcee) at each sporting venue. • MC must be comfortable in English, Hindi s Local language and one who can engage with the audience through conversations, games to maximize spectator interest for the event at each of the venues. • MC must have experience of hosting 2 large scale sporting events which require mass engagement such as Marathons, Pro-Kabaddi, IPL etc • EMA will provide at least 2 options of such an MC for each of the sporting venues to the Department of Sports – Rajasthan • Designated MC will be required to meet officials of KIUG 2025 to discuss the plan of engagement. This plan must include youth-focused activities s interaction between athletes s audience. • Emcee for the sports presentation should have sports domain knowledge. • DJ: Ensure availability of experienced Disc Jockey (DJs) at the sporting venues with at least 5 years of experience in mixing

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		music curating playlists. The DJs will be required to: - Develop a playlist including but not limited to the Khelo India University Games anthem, the National Anthem and play them as per requirement. - Develop and play relevant music during prize distribution/ presentation ceremony. - Develop an inspired playlist that allows engagement with the spectators during the Games. - The playlist should adhere to all the relevant guidelines/licenses. If required, the relevant licenses should be procured by EMA. - Payment for manpower will be done on actual basis. - EMA needs to maintain the attendance of all the workforce and to be provide on letter head with sign and stamp along with the invoices.
9.	Media Operations	- Appoint a press coordination within seven days from award of work to integrate all stakeholder press s PR initiatives: Local tie up preferable for adequate coverage in local press, assisting accreditation of media persons. - Ensure that the government's "Khelo India Initiative – making sports accessible to all, providing a platform for sporting excellence, creating an environment for sport to thrive at an international level, talent acquisition s grooming" is the focus of all coverage disseminating around the event. - Cross-promotion of the Khelo India social media tags with the Press Coverage. - Promotion of the steps taken by the states for organizing the Khelo India university games including infrastructure development, venue preparation, branding, city activation program, etc. - Sharing the Press Releases as per requirements of the Khelo India Initiative, especially sending stories of local heroes to various vernacular presses across the country. - Create and disseminate a timeline of sub-events through the games and post event coverage which includes. - Exclusive newsworthy interviews – Posting a minimum of two stories per day. Looping in of local and national newspapers - Inspirational stories – Posting minimum of one post per day. - Behind the scenes – Posting minimum of one post per day. - People on top – their vision and thoughts – Posting a minimum of three posts per week - The story so far – Posting a minimum of four posts per week - Social impact reports - Creation of Podcast for KIUG - Interviews of all the Gold Medalists winners during the games should be captured and compulsorily be shared in media channels. - Coverage should be done on National / Regional / Host State Platforms - Note: The video shooting mode of all the posts that are to be posted in newspapers and social media channel shall be strictly done on high end cameras and not on mobile phones.

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		- The Social Media department focuses on creating content that can be consumed by the public in various Social Media platforms such as, a) YouTube b) Facebook c) Twitter d) Instagram e) Google ads - The Social Media department focus more on engaging audience towards the Games by the means of, i. Creative ii. Videos iii. Short stories of athletes iv. Posting results v. Posting Medal Tally/ Leader Board/Points Table - The content curated for Social Media is more of catchy information that induces audience to follow and engage in to the Games. a. To implement a Social Media Activation Plan with respect to Games by adapting 360-degree approach and ensure big bang digital splash across all key portals and platforms. b. Such plan to start at least 15 days prior to the start of event on various prominent Social Media Platforms. c. Innovative creative, videos to build up the event d. Additional work for all pre-event activities, including Logo, Anthem, Jersey launch etc e. Countdown creative f. During the games: Burst of SM content on all platforms. This includes Videos, Reels, Creative, Static content g. Bytes of winners h. Videos of Medal ceremonies - EMA must provide 2 Senior journalists with a minimum relevant experience of 12 years and 5 writers with a minimum relevant experience of 3 years to feed content to National, Regional and Digital Media and 5 manpower for social media along with a team lead. - EMA to make a minimum of 5000 coverage throughout the period of the Games. - Ensure negative areas (if any) are identified and notified to all stakeholders at the earliest. - Ensure all negatives press reports are handled swiftly with corrective action reports. (Total of at least 100 such stories, including daily reports) before, during s immediate after the game. The press releases should be published leading national dailies such as Times of India, Hindustan times, Indian Express, Dainik Jagran, Amar Ujala, (both Hindi and English Delhi edition) etc. Stories about the games on prominent digital platforms such as Sports keeda, The Bridge, Quint, Brut, Mensxp, Scroll, The Lallantop, etc. - Ensure daily press releases to maximize event coverage in national s regional dailies, magazines, and digital media. - Press releases to be sent in Hindi, English and regional languages such as Rajasthani. - The EMA will plan for press conferences and all necessary material
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		(Media Kits, Souvenirs etc.) covering. ○ Launch Event ○ Opening/Closing ceremony ○ Post-match press conferences for all broadcast sports ○ Special cases • All such events need to be notified and cleared with the Khelo India team. • Ensure that sufficient media space is allocated to include editorial, advertorial and advertisement content for the event. The intent is to cover the event vision, its build-up by leveraging the quality of action and highlighting the heroes/records of various disciplines. • Collated weekly report of coverage to be provided, increasing the frequency to daily reports during the games. This data should include coverage during the games until 2 months post the event as well. • Creation of content for syndicate columns and getting it published in leading newspaper. • EMA will be required to put in infrastructure for Press Conferences to be conducted from time to time. • The Event Management Agency will be responsible for end-to-end delivery of the function. EMA to scope and arrange for necessary manpower, equipment, support etc. for the same on their own. • EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice. • Approximate requirement: as per Financial Bid BOQ.
10.	Branding	• EMA to coordinate with the Creative Design Team for the design and print files. • Adequate branding at Games secretariat, SAI, AIU, GMS and office spaces at all venues • EMA to ensure branding of vehicles of all categories including all cars, buses etc. shall have adequate branding visibility • Adequate equipment branding • Design for indoor stadium FOP to present at the time of presentation. (3D Mockups to be presented) • Design for outdoor stadium FOP to be presented at the time of presentation. (3D Mockups to be presented) • Printing of 3D flex must be catered as per the requirements. • All creative templates and designs for branding elements are to be approved in advance by SAI's Department of Sports – Rajasthan • Post final approvals of the branding elements, all approved branding structures, mock-ups, and templates need to be collated into a program manual for usage by all partners of SAI's Department of Sports – Rajasthan • Venue directional signage shall start from 1 Km radius (all approach roads) to the venue. • The venue entry and exit gate/arch should be placed/branded at all sporting venues for all sport as specified by SAI's Department of Sports – Rajasthan • All entry points to the stadium should have adequate branding for the events, seating arrangements and other specific areas e.g. Police post, medical room, press conference area, catering lounges, playing arena, mixed zones or any other area identified. • All players' room, gym, coaches' room, stores etc. and any other

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		specified area/room thereon shall be adequately branded. • The player entry and exit gate/arch should be placed at all venues (all sports) as specified by SAI's Department of Sports – Rajasthan the venue/player entry should be aesthetically and thematically designed with color theme and palette approved by the SAI's Department of Sports Rajasthan • Event logo to appear with the host broadcaster credit and event/Sponsors logos as a standard template. The creative designs for such structures will be approved by SAI's Department of Sports – Rajasthan • All FOPs should have appropriate FOP branding like other international sports events. • All collaterals and stationery as per the approved event designs shall be developed by the EMA. • The Vinyl requirements include but are not limited to branding space on buses, outside of the Stadia and any other space as maybe required. • Venue of the Games includes some FOPs outside of designated sports complexes in and around all the venues. EMA needs to provide specified Branding to the venues as per instructions of DYAS/RSSCRAJASTHAN. • EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice. • Note: Once the EMA is on board, the agency shall present 3D brand mock- ups to SAI, CM, Host State / University, and other relevant stakeholders about 15 days prior to the commencement of the Games. • Payment for manpower will be done on actual basis. • EMA needs to maintain the attendance of all the workforce and to be provide on letter head with sign and stamp along with the invoices.
11.	Venue Overlays	• The EMA has to come out with a comprehensive plan in consultation with Department of Sports – Rajasthan and implement the same regarding setting up of overlays at all the venues. The plan to ensure the following: ○ Shifting overlay items from one place to another depending on the game's schedule/fixtures. The cost of logistics including labor, lifts, trolleys etc. in movement of such items shall be factored in the Event Operations FA. ○ In case the identified overlays items are no longer required at the end of scheduled event, such items are to be removed within 24 hours of end of respective event. ○ Department of Sports – Rajasthan has designed an estimated overlay plan regarding layout of each of the line items encompassing all the venues. These estimated requirements are indicated in the BOQ. The EMA to enhance the same in consultation with DYAS/RSSC RAJASTHAN at the time of execution to ensure maximum utilization of resources. ○ While quoting the price in price-bid, EMA to specify against each of the line items that if the item is provided on rental basis to Department of Sports – Rajasthan or is being purchased/created/installed for the event and is of no use to the vendor after closing of event (collaterals). ○ In case the line item is purchased for the event, EMA shall deposit the same with Department of Sports – Rajasthan in the end of event. ○ EMA will maintain daily logbook of running hour for each of the DG sets used. This logbook will be signed by Department of Sports – Rajasthan venue in-charge.

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	• EMA to submit last service done report and manufacturer certificate of each genset at the time of installation. Only genset with equal or lesser than 5 years of manufacture must be used. • Since multiple venues have overlapping events with completely different setups, it is the EMAs responsibility to ensure that the venue setup is changed as provided as per the requirements laid out. This requires tight deadlines for venue readiness. • Likewise, at other FOPs, venue setup change/ preparation for different disciplines needs to be planned and executed in a way to ensure the start of the next event without any delay as per schedule/fixture (schedule/fixture of multiple events at venues will be provided by SAI s Department of Sports – Rajasthan. • EMA will strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice. • Manpower appointed by EMA should be equipped with hardware and materials required for the execution at all the FOP, Venues. • EMA to strictly ensure leveling of platforms been put for all German Hangers, Stages, Podiums and cleanliness of each venue every day. • Sports conclave/expo shall be part of the KIUG 2025 and overlays requirement provision for the same to be catered. • EMA to ensure provision and Fixtures of 1.5 Ton of AC for universities hostel rooms. • EMA will have to strictly setup Games Secretariat, SAI, AIU and GMS Office 30 days before the start of the games. • EMA to ensure NADA and Fit India Overlays requirement are being catered. • Stationery required at each FOP and Venues will have to be kept before the start of each event. • EMA to provide Space for undertaking Promotions at one main venue each in a maximum of three (3) host cities (to be decided through mutual discussion between the sponsors, SAI and Rajasthan. • Exact usage of the elements defined above will be for min. 7 days. • The exact quantity & and number of days will be communicated 10 Days prior to event days. • All the temporary structures need to be verified & and certified by the recognized structural engineer appointed by the vendor. • The vendor to coordinate with the state electrical department/PWD/relevant authorities for safety certification of all temporary works. Note: Once the EMA is on Board, the agency shall present 3D brand mock-ups to SAI, Host State / University and other relevant stakeholders about 15 days prior the commencement of the Games.
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12.	ICT and Hardware Support	- EMA shall develop a plan for deployment and installation of ICT equipment, including LED TV screens with setup box/dish tv, and Laptop/Desktop with Printers in consultation. - To ensure Wi-fi Enabled High Speed Internet with LAN at all FOPs, Venue, Games Secretariat, SAI and GMS Office along with routers, repeaters, switches and other hardware as necessary by the EMA. - EMA will have to strictly setup Games Secretariat, SAI, AIU and GMS Office 30 days before the start of the games. - EMA will strictly adhere to agreed time-lines and maintain records for verification at the time of raising invoice. - EMA to ensure proper functioning of all the installed hardware throughout the event - EMA shall also provide the TSR equipment on rental basis as specified in the BOQ. EMA shall provide below mentioned manpower for GMS during the games.
13.	GTCC Operations (before Games)	- Adequate Workforce to be provided to GTCC / SAI within 7 days of issue of Work Order till end of Event to facilitate the following: - To work as Sports Specific Coordinators to coordinate with NSF / SAI. - Ensure Nomination of Athletes from AIU as per nomination criteria. - Ensure timely entries from all Universities. - Ensure age verification and other documents are uploaded and are available for verification s assist eligibility verification committee. - Arrange athlete changing rooms and other athlete related spaces are made available for athlete. - Ensure timely start and conclusion of the event. - Ensure TSR are available as per requirement. - Ensure sports equipment and sports apparel are in place for athletes. - Proper platform for athletes to appeal and address their concerns. - Allocation of proper FOP for all the events. - Ensure medical requirements are in place before start of the games. - Anyother work as allocated by Functional Area Head. - Qualities of such candidates: - Core competence in sports, communication skill s working experience of computer. - Looking after program of NSF representatives s guests - Distribution of Kits to Technical Officials - Management of logistics of Technical Officials - The location of the team s shifting to Rajasthan will be decided by EMA in consultation with RSSC - EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice.

Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved

RajKaj Ref No.:
18301021



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14.	Sports Kit Distribution	- SAI will procure the Sports Kits designed for Athletes, Support Staff, Volunteers and other stakeholders - Confirm Receipt, Inventory, segregation and Issue of these kits. - Co-ordinate with Accreditation FA to develop s execute Kit Distribution Timetable, plan s and Verification process (taking signoff from universities representatives s other relevant stake holders (, volunteers, other officials etc)) to validate the delivery to relevant stakeholders. - Hand-over of any excess - Set-up storage rooms with a lock and key set-up along with setting up of CCTV cameras throughout the Kit Distribution and Storage Centre. - The access of feed shall be provided to relevant stakeholders with mobile view access along with desktop access 4-5 individuals shall be required for sports kit distribution - EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice.
15.	Volunteer Operations	- Volunteers will be recruited s provided to the EMA by the DYAS/RSSC RAJASTHAN. - Training venue, Logistics and Catering to the volunteers will be provided by DYAS/RSSC RAJASTHAN. - Content for Training Manuals for the Volunteers to be prepared by EMA based on previous year manuals s inputs from NSF s s other stake holders, subject to approval from SAI s DYAS/RSSC RAJASTHAN. - EMA to scope for their Briefing, Training, Deployment, Rostering Schedule, Distribution of Uniforms s Reporting Process. - End-to-end Management of the following functions related to Volunteers Operations: - Deployment, general command and Management Supervision. - Daily attendance sheets - Collation of bank account details and filling up of DBT forms - To work out and calculate total payments to each volunteer - To assist payment through DBT (Money to be provided by DYAS/RSSCRAJASTHAN/KIUG 2025) and confirmation from Volunteers of the receipt of payment. - To ensure kit distribution to Volunteers and ensure the Volunteers report for duty in the Kit provided by DYAS/RSSCRAJASTHAN. EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice.

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16.	PostGames Operations	- A detailed Legacy to be proposed during Presentation. The plan to include preparation and submission of Legacy Reports/deliverables (i.e. master Software/Print, Post Games Reports, Picture Books, Games Master Schedule, Media Reports etc. and other items as committed by the bidder in presentation. - Legacy report to be prepared based on the Standard Operating Procedures for all the functional areas to create system- generated processes. - Master software and printing legacy reports will be handed over to SAI. Necessary portal and license fees need to be borne by the agency. - Deployment of core team personnel starting from award of work. Such personnel will have to travel to site at Rajasthan (for KIUG 2025 during the games and post games will have to report at SAI HQ New Delhi when required to undertake a host of post- games activities. These personnel are expected to aid and assist their assigned Officer/G.M/Sr. Managers/Manager in ensuring all vendors closures, payments Creation of Legacy report, production of post-game presentations. Any other game related activities including co-ordination with States, Colleges, Schools, Athletes, Universities s other stakeholders. The term of this engagement shall be for three (3) months including 1 month prior to and games period, 2 months' post-game period which may be renewed on unit cost basis for subsequent period (if required) <u>Printing of Post Games Reports and Media Reports:</u> - These reports shall be printed in A4 size standard book format. - The formats and material of the delivery shall be approved by SAI/DYAS/RSSCRAJASTHAN. <u>Printing of Coffee Table Books:</u> 13" X 11" picture books with 100 pages, Hardcover, high quality print with gloss finish. The design should be of high quality and finalized in consultation with DYAS/RSSC RAJASTHAN. - The Event Management Agency will be responsible for end-to- end delivery of the function. EMA to scope and arrange for necessary manpower, equipment, support etc. for the same on their own. - EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice. Approximate requirement: as per the Financial Bid BOQ.
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17.	Host City/State Activation	• This includes the following: ○ Radio Activation (end-to-end) ○ TVCs (end-to-end) ○ Digital Marketing (end-to-end) ○ On ground activation (end-to-end) ○ City Branding including arrival points (airport/railways s bus stops) ○ Torch tour across all districts. • The EMA proposes a detailed City Activation / Marketing plan for all the districts of Rajasthan and KIUG Venues. • Such Plan to suggest activation ideas such as (but not limited to) activation in Malls, Prominent Public Places, Airport, Railway Station, Bus Terminals, Tourist Places, interactive activities etc. • The Proposal shall be evaluated during Presentation. • EMA to attach a detailed break-up of the cost of individual elements (such as but not limited to jingles, banners, digital advertisements, TV advertisements, road show, canter activation etc.) as annexure to Financial Proposal. The requirements may be scaled up or down based on the element wise cost sheet. • It is clarified that the requirements of City Activation are only indicative in nature and SAI/DYAS/RSSC RAJASTHAN reserves the right to place the work order for the same. • EMA to strictly adhere to agreed timelines and maintain records for verification at the time of raising invoice. Approximate requirement: as per Financial Bid BOQ.
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Note: At the time of the execution of work at each of the venue, a list of elements those are required at the respective venues shall be approved by DYAS/RSSC RAJASTHAN.

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TERMS AND CONDITIONS OF CONTRACT

1. PERFORMANCE SECURITY

- 1.1 In order to ensure the due performance of the awarded contract, the Successful Bidder shall, within 7 (Seven) days of entering into the Service Agreement with RSSC. 5% of the accepted value of the contract as Performance Security in the form of Bank Guarantee or other valid formats like Fixed Deposit/Demand Draft shall be drawn from any Commercial Bank drawn in favour of “SECRETARY, Rajasthan State Sports Council, Jaipur, payable at Jaipur and is to be deposited in the office at Rajasthan State Sports Council (RSSC), Sawai Man Singh Stadium, Jaipur. The format for performance security of submitted in form Bank guarantee is attached at Annexure XI.
- 1.2 The Performance Security shall be valid for a period of 60 (Sixty) days from the date of expiry of all contractual obligations. The Performance Guarantee shall be revalidated and replenished immediately upon invocation by RSSC. It may require revalidation from time to time as the case may be.
- 1.3 All incidental charges whatsoever such as premium and commission with respect to the Performance Security shall be borne by the Successful Bidder. No interest will be payable on the Performance Security by RSSC.
- 1.4 In the event of any failure/any breach or violation on the part of the Successful Bidder, which is not cured within reasonable time from receiving a written notice of such failure from RSSC, to comply with the requirements of the scope of work specified in this RFP, shall constitute sufficient grounds and entitlement for the enforcement of the Performance Security by RSSC.

2. SCOPE OF WORK , TIMELINES OF THE PROJECT, RSSC reserve Rights

- 2.1 The bidder should go through all the condition and ToR/Scope of work mentioned in tender document before submitting the bid.
- 2.2 The Agency will Provide all services mentioned ToR/Scope of work as per the time line of the event. The Detailed time line and final dates of the event will be communicated accordingly.
- 2.3 Detail timeline will be communicated according to decision by competent authority.
- 2.4 Rssc have all right to amend the tender document and condition before closing date of tender submission.

3. TERMS OF PAYMENT

The Payments in respect of the services shall be made after as below.

S.No	Description	Payment	Deliverables
a.	Submission of final Approved Work Plan including Operations Plan and On Mobilization of the core team	25%	Work Plan & Operational Plan. Manpower Deployment chart and their dates of deployment
c.	After Successful Completion of event. (Total Amount quoted under financial bid section)	50%	Final Report of Work done by EMA with pictures of all venues
f.	After the Final Audit	25%	Approval of Audit/Claim Sheets

4. OTHER TERMS AND CONDITIONS OF THE BID

- 4.1 All information / details submitted to RSSC shall be supported by documentary proof duly certified by the authorized signatory of the Bidder.
- 4.2 Save as expressly authorized by RSSC in writing, the Successful Bidder shall not, without the prior express approval of RSSC, incur any liabilities on behalf of RSSC, pledge the credit of RSSC or make any representations or give any warranty on behalf of RSSC.
- 4.3 The mere submission of Bids in response to this RFP by a Bidder, or the rejection thereof by RSSC in its absolute discretion, shall not itself constitute any relationship, legal or otherwise, between the Bidder and RSSC and further shall not for any reason or be deemed to give rise to any cause or grievance to the Bidder against RSSC and further shall not for any reason or in any manner confer on the Bidder any right or entitlement to raise any claim or demand against RSSC or to contest any decision contained herein nor in respect of any act or omission or decision taken by RSSC.

Signature valid
Digitally signed by Mahavir Prasad
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Designation: Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



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- 4.4 The Bidder must strictly comply with all terms and conditions herein. RSSC reserves the right to call upon any or all the Bidders to satisfy RSSC regarding the correctness and genuineness of any document submitted or information furnished by the Bidder or may call for any additional documents / information from the Bidders to verify the information provided by the Bidder or may further seek any clarification or elaboration from the Bidder at any time prior to the finalization of the Bid. However, this shall not be construed to confer any kind of right or entitlement on the Bidder to submit any additional document / information after the submission of its Bid. Further, RSSC may call upon any or all the Bidders to make a presentation to RSSC in respect of the capabilities represented by the Bidder at any time prior to the finalization of the Bid. Any Bidder who refuses to or otherwise neglects to make such presentation to RSSC shall not be considered for any further evaluation and shall stand immediately disqualified.
- 4.5 Privileges: The following privileges shall be extended to the Successful Bidder:
- Performance certificate to be issued by RSSC to the Successful Bidder upon the satisfactory discharge of its services in respect of each Phase of the project.
 - Successful completion certificate to be issued by RSSC after completion of contract to the satisfaction of RSSC.
- 4.6 Governing Law and Jurisdiction: The RFP and the relationship between the Bidder and RSSC shall be interpreted in accordance with the laws of Rajasthan. The Courts of Jaipur shall have exclusive jurisdiction over any dispute arising in relation to the RFP and/or the relationship between the Bidder and RSSC.
- 4.7 It will be the responsibility of each Bidder to fully acquaint itself with all operational and legal conditions and factors which may have any effect on the execution of the awarded contract as described in the RFP. RSSC shall not entertain any request for clarification from the Bidder in relation to such operational or legal conditions. Further, no financial adjustments to the Bids shall be made subsequent to the submission of the Bid on any account whatsoever, including on account of the failure of the Bidder to appraise itself of any legal or local operational conditions / factors. The Bidder cannot be taken over/bought over by another company during the contract phase. RSSC may, at any time, immediately terminate the contract by giving written notice to the successful Bidder without any compensation or liability, if the Bidder commits any breach of contract, has misrepresented, or becomes bankrupt or otherwise insolvent, and/or RSSC is not satisfied with the work of the Bidder provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to RSSC.
- 4.8 Any default or breach in discharging obligations under this RFP by the selected Bidder while rendering services to RSSC, shall invite all or any actions / sanctions, as the case maybe. The decision of RSSC arrived at as above will be final and no representation of any kind will be entertained on the above. Any attempt by any bidder to put pressure of any kind, may disqualify the bidder for the present RFP and the bidder may also be liable to be debarred from bidding for RSSC /RSSC RFPs in future.
- 4.9 RSSC reserves the right to modify and amend any of the stipulated condition/criterion given in this RFP, depending upon project priorities vis-à-vis urgent commitments.
- 4.10 RSSC also reserves the right to accept/reject a bid, to cancel/abort RFP process and/or reject all bids at any time prior to award of work without thereby incurring any liability to the affected agencies on the grounds of such action taken by RSSC.
- 4.11 Any default by the bidders in respect of RFP terms & conditions will lead to rejection of the bid.
- 4.12 The decision of RSSC arrived during the various stages of the evaluation of the bids is final & binding on all bidders. Any representation towards these shall not be entertained by RSSC.
- 4.13 In case the bidder is found in-breach of any condition(s) of RFP at any stage during the course of project deployment period, the legal action as per rules/laws will be taken.
- 4.14 Any attempt by bidder to bring pressure towards RSSC's decision making process, such Bidder shall be disqualified for participation in the present RFP and those Bidders may be liable to be debarred from bidding for RSSC /RSSC RFPs in future.
- 4.15 Printed/written conditions mentioned in the RFP bids submitted by Bidder will disqualify them and will not be binding on RSSC.
- 4.16 Upon verification, evaluation/assessment, if in case any information furnished by the Agency is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained. RSSC will not be responsible for any misinterpretation or wrong assumption by the Agency, while responding to this RFP.
- 4.17 Only those bidders, who satisfy the eligibility requirements and accept the terms and conditions of this RFP document, shall be short-listed for further evaluation
- 4.18 It is urged through this RFP that misrepresentation of facts shall be dealt with serious and may lead to debarring from bidding for RSSC /RSSC RFPs in future.
- 4.19 Bidders are requested to share information which is true and based some tangible proof.
- 4.20 There is no Master and Servant relationship between the employees of the Agency and RSSC.

Signature valid

Digitally signed by Mahavir Prasad

Meena
Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved



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- 4.21 Subject to terms of this document, no variation in or modification of the terms of contract shall be made except by written amendment.
- 4.22 The service provider will also give undertaking they will not adopt any malpractices at any stage of bidding/execution.
- 4.23 The service provider shall be contactable at all times and messages sent by phone/ email/fax/special messenger from this office shall be acknowledged immediately on receipt on the same day. The Service Provider shall strictly observe the instructions issued by the office in fulfillment of the contract from time to time.
- 4.24 This office shall not be liable for any loss, damage, theft, burglary or robbery of any Deliverable belongings, equipment or vehicles of the man power resources of the service provider.
- 4.25 If this office suffers any loss or damage on account of negligence, default or theft on the part of the employees/agents of the agency, then the agency shall be liable to reimburse to this office for the same. The agency shall keep this office fully indemnified against the damage by any staff engaged by the Agency. For any accident or casualty occurred during the course of working to any staff provided by the Agency, the liability that will arise out of the accident will be borne by the Agency. The responsibility will remain with the Agency and this office will in no way be responsible for it or any other clause mentioned above.
- 4.27 The Tax Deduction at Source (TDS) shall be deducted as per the provisions of Income Tax Act, as amended from time to time and a certificate to this effect shall be provided to the agency.
- 4.28 The successful bidder will enter into an agreement with this office for on non-judicial stamp paper Rs.500/- (Rupees Five Thousand Only) within 5 days from the date of award work order. The above stamp paper will be arranged by the bidder for execution of agreement.
- 4.29 The service provider shall not assign, transfer, pledge or sub contract the performance of services without the prior written consent of this office.
- 4.30 As soon as practicable after receipt of the Service Provider's notice, the Procurer shall evaluate the situation and may, at its discretion, extend the Service Provider's time for performance with or without penalty, in which case the extension shall be ratified by the parties by amendment of the Contract.
- 4.31 Except as provided under terms of this document, a delay by the Service Provider in the performance of its delivery obligations shall render the Service Provider liable to the imposition of Liquidated Damages in terms of this document, unless an extension of time is agreed upon the application of L.D clause in terms of this document. As per rates below –

No.	Conditions	LD %
(a)	Delay upto ¼ period as prescribed period	2.5%
(b)	Delay exceeding ¼ but not exceeding ½ of proscribed period	5%
(c)	Delay exceeding ½ but not exceeding ¾ period of prescribed period	7.5%
(d)	Delay exceeding ¾ of prescribed period	10%

- 4.32 On unsatisfactory services the RSSC will serve a notice to the bidder giving an opportunity to improve performance within two days. A penalty amounting to rupees one thousand per service per day will impose if the work doesn't improve even after seven days from date of notice.
- 4.33 That if any amount is found payable by the bidders towards, remuneration, and statutory dues in respect of any loss to this office property, the same shall be adjusted from the security deposit of the extent of the amount so determined reserving right to recover the deficit amount through other modes of recovery including the right to terminate the agreement without notice.
- 4.34 Subject to terms of this document, if the Service Provider fails to perform the Services within the period(s) specified in the Contract, the Procurer shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as penalty, a sum equivalent to Liquidated specification as prescribed point no. 4.31 and the maximum deduction is 10% of the contract price in addition to this, the service provider shall be liable to pay the additional cost of alternative arrangements thereof.
- 4.35 The Procurer may at any time terminate the Contract by giving written notice to the Service Provider. If the Service Provider becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Service Provider, provided that such termination will not prejudice the rights of the Procurer, which has accrued or will accrue thereafter to the Procurer.

Signature valid

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- 4.36 The bidder should sign all pages of tender accepting the term and condition and enclosed the same along with technical bid. It is an integral part of the tender.
- 4.37 The bidder should also sign the undertaking (Annexure-F) and the annexure A to D as required as per RTPP Rules – 2013.
- 4.38 The authorization certificate should also attached if the tender document is signed other than the owner of the firm. Annexure-E
- 4.39 No any document shall entertain after schedule time and date as described in NIB by bidder itself.

5. PENALTY

- 5.1 In case the Successful Bidder/resource deployed fails to commence/execute the work as assigned to them/unsatisfactory performance of the resource even after formal warning, RSSC reserves the right to impose the penalty as decided by RSSC on monthly billable value of the firm per such incidents as approved by the competent authority or may proceed to black list related firm/agency.
- 5.2 RSSC will make payments after necessary deductions of penalty (if any).
- 5.3 For delay in service deliverables reasons not pertaining to selected bidder, RSSC shall take decision on extension of such timelines and levy of penalty. However, in the event RSSC considers extension, the same shall be without any additional compensation/liability on any grounds whatsoever.

6. PATENTS, COPYRIGHT & INTELLECTUAL PROPERTY RIGHTS

- 6.1 Intellectual Property Rights for any software property and documents (including source codes, databases, documents, training manuals, course content etc.), if developed exclusively for this project shall lie with the RSSC in perpetuity for all purposes. The Intellectual Property Rights of all the software code, data, algorithms, documentation, manuals, etc. Generated as a part of implementation of this project shall solely vest with the RSSC.
- 6.2 The Bidder shall ensure that there is no infringement of any Intellectual Property Rights (IPR) of third parties. However, if a third party claims that a product delivered by the Bidder/ to RSSC infringes that party's patent or copyright/IPR's in any form, the Bidder shall keep RSSC fully indemnified in this regard and shall defend RSSC against that claim at the Bidder's/ expense and pay all costs, damages, and attorney's fees that a court finally awards or that are included in a settlement approved by the Bidder.
- 6.3 The Bidder agrees and acknowledges that all Intellectual Property Rights of work created by the Bidder in pursuance to this RFP/Tender Documents shall stand vested in favour of RSSC for all purposes.

7. REPRESENTATIONS AND WARRANTIES

- 7.1 RSSC, along with its employees, representatives, advisers, make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.
- 7.2 RSSC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.
- 7.3 The Bidder declares that all the information provided are truthful information without concealment of any facts. In case, at any stage, it is found that any information given by the Bidder is false / incorrect / concealed, then RSSC shall have the absolute right to take any action as deemed fit including but not limited to dropping the Bidder from consideration for award of work and/or debarment/blacklisting etc. without incurring any liability to the affected bidder(s) on the ground of RSSC action.
- 7.4 The Bidder declares that no effort has been used by the Bidder to influence the Bid comparison / evaluation / work award decision by way of overt / covert canvassing. Such an effort shall result in non-consideration / rejection of its Bid.

8. INDEMNIFICATIONS AND LIABILITIES

- 8.1 The bidder shall fully indemnify, hold harmless and defend DYAS/RSSC/ and its Officers/Employees/Agents/Stockholders/Affiliates from and against all claims, demands, actions, suits, damages, liabilities, losses, settlements, judgments, costs, and expenses, whether or not involving third party claim including claims for infringement of Intellectual Property Rights, which arise out of or result from the Bid.

Signature valid

Digitally signed by: Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
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- i. any breach of any representation or warranty of the bidder contained in the RFP,
 - ii. any breach or violation of any covenant or other obligation or duty of the bidder under this RFP. RSSC accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this RFP.
- 8.2 RSSC reserves the right to accept or reject any or all proposal (s) or to annul the RFP process in to and reject all proposals at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder (s) on the ground of RSSC's action.
- 8.3 The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by RSSC or any other costs incurred in connection with or relating to its Bids. All such costs and expenses will remain with the Bidder and RSSC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by the Bidder in preparation or submission of the Bids, regardless of the conduct or outcome of the Selection Process.
- 8.4 The Successful Bidder shall at all times indemnify and keep indemnified RSSC against all claims/third party claims/damages etc. for any infringement of Intellectual Property Rights (IPRs) while providing its services under the Project.
- 8.5 The Successful Bidder shall at all times indemnify and keep indemnified RSSC against any claims in respect of any damages or compensation payable in consequences of any accident, demise, or injury sustained or suffered by its (the Successful Bidder's) employees or agents or by any other third Party resulting from or by any action, omission or operation conducted by or on behalf of the Successful Bidder.
- 8.6 The Successful Bidder shall at all times indemnify and keep indemnified RSSC against and any claims by Employees in respect of wages, salaries, remuneration, compensation, or the like.
- 8.7 All claims regarding indemnity shall survive the termination or expiry of the Contract.

9. TERMINATION

- 9.1 RSSC may terminate the Service Agreement at any if found any issue
- a. Immediately in case the Successful Bidder is in direct breach of contractual terms and conditions and in the performance of its contractual obligations.
 - b. In the event services of the Bidder are not satisfactory or up to the mark.
 - c. If the Bidder/Successful Bidder becomes insolvent or goes into liquidation or receivership, whether compulsory or voluntary, and which has substantial bearing on providing services under the Service Agreement.
 - d. If the Successful Bidder fails to comply with any final decision reached as a result of arbitration proceedings
 - e. If the Successful Bidder is determined to have engaged in corrupt or fraudulent practices in competing for or in executing the Service Agreement.
 - f. If the Successful Bidder submits to RSSC a false statement which has a material effect on the rights, obligations, or interests of RSSC.
 - g. Any other reason as deemed fit by RSSC.

10. FORCE MAJEURE

- 10.1 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Successful bidder and not involving the Successful bidder's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts done in sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, pandemics quarantine restrictions lockdowns and freight embargoes. The Successful Bidder shall not be liable for imposition of any such sanction so long the delay and/or failure of the Successful Bidder in fulfilling its obligations under the contract is the result of an event of Force Majeure.
- 10.2 If a Force Majeure situation arises, the Successful Bidder shall promptly notify RSSC, Jaipur in writing of such conditions and the cause thereof within 7 (seven) days of occurrence of such event. Unless otherwise directed by RSSC, Jaipur in writing, the Successful Bidder shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 10.3 If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 (sixty) days, RSSC may at its discretion terminate the contract without financial repercussion on either side.
- 10.4 In case due to a Force Majeure event RSSC, Jaipur is unable to fulfil its obligations under the contract, RSSC, Jaipur will notify the Successful Bidder accordingly and subsequently the contract shall be terminated in above sub- paragraphs.

Signature valid
Digitally signed by Mahavir Prasad Meena
Designation: Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

11. DISPUTE SETTLEMENT MECHANISM

- 11.1 All disputes or differences arising out of or in connection with the present contract including the one connected with the validity of the present contract or any part thereof should be settled by bilateral discussions. RSSC and the Successful bidder shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 11.2 Venue of Arbitration: The Sole Arbitrator shall have its seat in Jaipur.
- 11.3 The Arbitration proceedings will be in English Language.
- 11.4 Each party shall bear its own cost of preparing and presenting its own case (including all fees and other expenses), unless otherwise awarded by the Sole Arbitrator.
- 11.5 The parties shall continue to perform their respective obligations under this contract during the pendency of the Arbitration proceedings except in so far as such obligations are the subject matter of Arbitration proceedings.
- 11.6 All matters connected with this shall be governed by the Rajasthan law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of the Courts at Jaipur.

12. APPLICABLE LAW

- 12.1 The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force.

13. RESERVED RIGHTS

- 13.1 RSSC reserves the right to;
 - i. Accept/reject any of the RFP clause in full or part without assigning any reason thereof.
 - ii. Revise the requirement at a later stage as and when required.
 - iii. Amend, modify, relax, or waive/delete any of the conditions/ scope of work stipulated in the RFP wherever deemed necessary, even after award of work.
- 13.2 In the event of any misstatement or misrepresentation being discovered or detected in the information furnished from the documents submitted by the Bidder in response to this RFP or at any later stage, or in the event of any contravention by the Bidder of any condition or criterion stipulated, RSSC shall terminate or cancel the appointment / engagement of the Bidder, and nothing shall be payable or be paid by RSSC to the Bidder as compensation/damages or penalty.
- 13.3 RSSC will not be liable for any costs, damages or losses incurred by any Bidder participating in this RFP, if RSSC decides to cancel the RFP process or for any reason whatsoever.
- 13.4 The Bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including but not limited to costs incurred in conduct of informative and other diligence activities, participation in meetings / discussions / presentations, preparation of proposal or costs incurred for providing any additional information required by RSSC to facilitate the evaluation process.

14. CORRUPT OR FRAUDULENT PRACTICES

- 14.1 It is required by all concerned namely the Bidders/Successful Bidders etc to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, RSSC: -
 - i. Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question.
 - ii. Will declare a firm ineligible or debar/blacklist, either indefinitely or for a stated period of time, to be awarded a contract by RSSC if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices or gross/deliberate negligence in competing for, or in executing the contract RSSC reserves the right not to conclude the Contract and in case contract has been issued, terminate the same, if, found to be obtained by any misrepresentation, concealment, and suppression of material facts by the Bidder. In addition, Bid Security/Performance Security (as the case may be) deposited by the Bidder shall be forfeited and as well as administrative action for such misrepresentation, concealment & suppression of material facts shall be initiated.”

Signature valid
Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure- I

Performa for Affidavit

(on non-judicial stamp paper of Rs.100/-)

I _____ Proprietor/Director/Partner of the firm M/s. _____ do hereby solemnly affirm that our firm M/s. _____ has never been blacklisted/debarred by any organization/office and there has not been any work cancelled against them by any Employer for poor performance in the last ten years reckoned from the date of invitation of Bid.

.....
..... Name of the
Bidder

.....
..... Signature of the
Authorized Signatory

.....
..... Name of the
Authorized Signatory

Place: _____

Date: _____

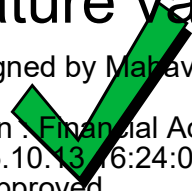
Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved





राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure-II

Information on Bidder's Organization

Sr.No.	Particulars	Details
1.	Name of the Bidder	
2.	Address of the Bidder	
3.	Incorporation status of the Bidder (Company or Firm) (Relevant Certificate to be submitted in Technical Bid)	
4.	Year of Establishment	
5.	Valid GST Registration No. (Copy of certificate to be submitted) and GST Paid Certificate Copy (December 2024) GSTR 3B Performa	
6.	Permanent Account No. (PAN) (Copy of PAN Card to be submitted)	
7.	Name and Designation of the contact person to whom all references shall be made regarding this Bid	
8.	Telephone No. (with STD Code)	
9.	E-mail id of the Contact Person	
10.	Fax No. (with STD Code)	
11.	Website (if any)	

.....

..... Name of the

Bidder

.....

..... Signature of the

Authorized Signatory

.....

..... Name of the

Authorized Signatory

Place: _____

Date: _____

Note: Please attach relevant supporting documents like Power of Attorney, Certificate of Incorporation, GST IN, TAN, PAN.

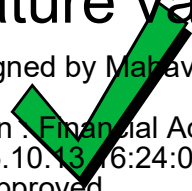
Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved





राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure-III

Relevant Experience & Approach and Methodology Section 1:

Relevant Experience in Similar Assignments

Assignment name:	Country:
Name of Client	Location within the country:
Name of the Legal Entity in whose name the contract is:	Address
No. of person months of the assignment:	Duration of assignment (months):
Approx. value of the overall contract(in INR or equivalent in INR):	Start date (Month/year):
	Completion date (Month/year):
	Approx. value of the services provided by your firm under the contract (in INR or equivalent in INR):
Narrative description of the Project:	
Detailed Scope of services, coverage and relevance to this project:	

Note:

1. Use Separate Sheet for each Assignment
2. Supporting documents such as copies of documents as stipulated in the **Eligibility Criteria** to be attached. Assignments that are not supported by documentary evidence shall not be considered for evaluation.

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure-IV

Tender Submission Letter

To

Secretary
Rajasthan State Sports Council
Jaipur

Sub: "Engagement of an Event Management Agency for event days operation and over lays for the 5th Khelo India University Games 2025"Jaipur, Rajasthan'.

Ref: RFP No.

I/ We, the undersigned, offer to provide the above services to RSSC. We are hereby submitting our bid, in a sealed envelope.

I/We, hereby declare that:

- We are enclosing and submitting herewith our Bid, with the details as per the requirements of the tender, for your evaluation and consideration.
- I/We have read carefully the terms and conditions of the tender document attached hereto and hereby agree to abide by the said terms and conditions.
- The bid is unconditional.
- I/We undertake that documents submitted are genuine/authentic and nothing material has been concealed. I/We understand that the contract is liable to be cancelled, if it is found to be having obtained, through fraudulent means/concealment of information.
- We shall make available to the RSSC any additional information it may find necessary or require to clarify, supplement or authenticate the Bid.
- Until a formal agreement is prepared and executed, acceptance of this tender document shall constitute a binding contract between RSSC and us subject to the modifications, as may be mutually agreed to, between RSSC and us.
- We agree to keep this bid valid for acceptance for a period of one hundred eighty (180) days from the date of opening the bid.

We understand that the RSSC is not bound to accept any tender that the RSSC

receives. Yours faithfully,

Authorized Signatory
(with Name, Designation, Contact no.
and Seal) *Note: On the Letterhead of
the Bidder.*

Signature valid

Digitally signed by Mahavir Prasad
Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure-V

Bidder's Authorization Certificate

To

Secretary
Rajasthan State Sports Council
Jaipur

Sub: 'Engagement of an Event Management Agency for Accommodation, Catering & Transportation Services and ACT Management for the 5th Khelo India University Games 2025, Jaipur, Rajasthan'.

Ref: RFP No.

Dear

I/ We {Name/ Designation} hereby declare/ certify that {Name/ Designation} is hereby authorized to sign relevant documents on behalf of the company/ firm in dealing with tender No. _____ dated _____.

He/ She is also authorized to attend meetings & submit technical & commercial information/ clarifications as may be required by you in the course of processing the Bid. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Name of the Bidder: -

Authorized Signatory: -

Verified Signature: - Seal of the Organization: -

Date: -

Place: -

Note: Please attach the valid power of attorney in favour of the person signing this authorization letter.

Signature valid

Digitally signed by Mahavir Prasad Meena

Designation: Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

ANNEXURE VI

POWER OF ATTORNEY (SAMPLE)

(Note- Board resolution in case of company)

Know all men by these presents, we, (name of Firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr./Ms.....son/daughter/wife and presently residing at, who is presently employed with us and holding the position of as our true and lawful attorney (hereinafter referred to as the “Authorized Representative”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for Engagement with RSSC including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-proposal and other conferences and providing information/ responses to RSSC, representing us in all matters before RSSC, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with RSSC, in all matters in connection with or relating to or arising out of our Proposal for RSSC Project and/or upon award thereof to us till the entering into of the Agreement with RSSC.

AND we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds, and things done by our Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF , 2023.

For

(Signature, name, designation, and address) Witnesses:

1.

2.

Notarized Accepted

.....

(Signature, name, designation, and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of INR 100 (Hundred) and duly notarized by a notary public.

Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

ANNEXURE VII | ELIGIBLE PROJECTS UNDERTAKEN BY THE BIDDER

The following information should be provided in the format below for each Eligible Project for which Bidder was legally contracted or signed a valid MoU by the respective Purchaser/Client/ Partner of the Bidder stated as a single entity.

(i)	Assignment Name	
(ii)	Type of Project	
(iii)	Name, Contact No. & email of the Purchaser/Partner Representative:	
(iv)	Year in which Project took place	
(v)	Location of Project	
(vi)	Contract/ MoU Value	
(vii)	Payment received	
(viii)	Narrative Description of the Scope of work of the assignment	
(IX)	Status of the assignment	

IMPORTANT:

- Use separate sheet for each Eligible Project. Please mark each sheet as Annexure VII(a), Annexure VII(b), Annexure VII(c).... for each different project.
- Please provide proof of eligible projects undertaken with a copy of Successful Completion Certificate attached from the Purchaser. In case Successful Completion Certificate is not available, copy of work order/copy of agreement along with bank statement in respect of the same countersigned by CA must be submitted. The submitted testimonial MUST contain detailed description of work (Scope of Work and TOR) carried out by the Bidder.

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

ANNEXURE VIII | FORMAT FOR CV

Name of Firm:	
Name of Professional:	
Position:	
Date of Birth:	
Country of Citizenship/Residence:	

Education:

Name of Institution	Degree Obtained	Year of Obtainment

Countries of work experience:

Employment Record

Name of Organization	Position Held	Duration

Total Work Experience (Relevant).....(in yy/mm/dd)

Brief Write-up of overall experience:

Work Experience:

Detailed Tasks Assigned	Reference to Prior Work/Assignments that Best Illustrates Work Experience
	Name of Assignment: Year: Client: Project Details: Main project features: Position Held: Activities performed:
	.
	.
	.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Purchaser.

Name of Expert/ Personnel

Signature

Date

Endorsement of HR Department/Head of Academic Department

Signature valid

Digitally signed by Mahavir Prasad Meena
 Designation : Financial Advisor
 Date: 2025.10.13 16:24:07 IST
 Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

ANNEXURE IX General Instruction for Filling of Bid

1. The complete bidding document has been published on the website www.rssc.in rajasthan.gov.in /www.sppp.rajasthan.sov.in & <http://eproc.rajasthan.gov.in>, for the purpose of downloading.
2. Bidders who wish to participate in this bidding process must register on <http://eproc.rajasthan.gov.in>.
3. To participate in online bidding process, Bidders must procure a Digital Signature Certificate (Type III) as per information Technology Act-2000 using which they can digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, safe crypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC.
4. A Two-stage selection procedure shall be adopted.
5. Bidder (authorized signatory) shall submit their offer on-line in electronic formats both for Technical and financial proposal on eProc website <http://eproc.rajasthan.gov.in>. However, DD for Tender/Bid Document Fees, EMD/Declaration payable in favor of SECRETARY, RAJASTHAN STATE SPORTS COUNCIL, JAIPUR, payable at Jaipur and Processing Fees payable in favor of Managing Director, RAJCOMP Info Services Limited, payable at JAIPUR. Tender/Bid Document fee, EMD/Declaration and processing fee DD Should be submitted physically at the office of RAJASTHAN STATE SPORTS COUNCIL, Jaipur and Scanned copy of same should also be uploaded along with the technical bid/ cover.
6. RAJASTHAN STATE SPORTS COUNCIL, JAIPUR will not be responsible for delay in online submission due to any reason. For this, bidders are requested to upload on eProc website <http://eproc.rajasthan.gov.in> the complete bid well advance in time so as to avoid Last hour rush issues like slow speed; choking of web site due to heavy load or any other unforeseen problems.
7. Bidders are also advised to refer "Bidders Manual Kit" available at eProc website for further details about the e-tendering process.
8. No contractual obligation whatsoever shall arise from the RFP/ bidding process unless and until a formal contract is signed and executed between the tendering authority and the successful Bidder.
9. Training for the bidder on the usage of e-Tendering system (e-Procurement) is also being arranged by RISL on regular basis. Bidder interested for training may contact e-Procurement Cell RISL for booking the Training slot.
 - a) Contact No. 0141-4022688/Helpline Help Desk Number 0120-4200462.
 - b) E-mail: eproc@rajasthan.gov.in
 - c) Address: E-Procurement cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur.
10. Bidder should upload online the scanned copy of all documents required for this RFP

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

ANNEXURE XI BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

To

WHEREAS _____ (Name and address of the supplier) (Hereinafter called “the supplier”) has undertaken, in pursuance of Contract no. dated _____ for (description of services) (herein after called “the contract”). AND WHEREAS it has been stipulated by you in the contract that the supplier shall furnish you with a bank guarantee from a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract; AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of. _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforeRSCd, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to ----- days beyond the date of expiry of contract period as per RFP.

(Signature with date of the authorized officer of the Bank)

.....

....

Name and designation of the officer

.....

.....

Seal, name & address of the Bank and address of the Branch

Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

ANNEXURE XII- DRAFT AGREEMENT FORMAT

This CONTRACT (hereinafter called the "Contract") is made the [day number] day of the month of [month], [year], between, on the one hand, The Secretary, Rajasthan state sports council, Jaipur-302 005 (hereinafter called the "Client") and, on the other hand, [name of Service Provider] (hereinafter called the "Service Provider").

WHEREAS:

- (a) The Client has requested the "Engagement of an Event Management Agency for event days operation and over lays for the 5th Khelo India University Games 2025" Jaipur, Rajasthan'
- b) The Service Provider, has agreed to provide the Services on terms and conditions set forth in this Contract;

NOW THEREFORE the parties hereto hereby agree as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:

- a) The Technical and Financial Proposals (Bids) submitted by the Service Provider
- b) The Statement of Outcomes of Negotiations
- c) The Conditions of Contract
- d) Appendices:

In the event of any inconsistency between the documents, the following order of precedence shall prevail The Conditions of Contract. Any reference to this Contract shall include, where the context permits, a reference to its Appendices.

2. The mutual rights and obligations of the Client and the Service Provider shall be as set forth in the Contract, in particular:
 - a) the Service Provider shall carry out the Services in accordance with the provisions of the Contract, and
 - b) the Client shall make payments to the Service Provider in accordance with the provisions of the Contract.
 - c) The work shall commence on.....and be completed up to.....

IN WITNESS HEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first written above.

Witness I

FOR AND ON BEHALF OF
(THE SERVICE PROVIDER/Agency)

Witness 2

(Name)
(Designation)
(Address)

Witness 1

FOR AND ON BEHALF OF THE
Rajasthan state sports council, Jaipur-302 005

Witness 2

(Name)
(Designation)

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

ANNEXURE „XIII“ ANNUAL TURNOVER

S. NO.	FINANCIAL YEAR	ANNUAL TURNOVER (INR)
1.	2021-22	
2.	2022-23	
3.	2023-24	

Certificate from the Statutory Auditor

This is to certify that the average turnover of M/sin the last three years is Rs (In words)

Name of the audit firm:

UDIN No. :

Seal of the audit firm Date:

(Signature, name and designation of the authorized signatory)

Note:

- In case the Bidder does not have a statutory auditor, it shall provide the certificate from its chartered accountant (CA) that ordinarily audits the annual accounts of the Bidder.
- In case of not-for-profit organizations, turnover shall refer to funds generated by the entity

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



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Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure XIV

Format of Pre-Bid Queries

To

Secretary
Rajasthan State Sports Council
Jaipur

Sir

Sub: "Engagement of an Event Management Agency for event days operation and over lays for the 5th Khelo India University Games 2025", Jaipur, Rajasthan'.

Ref: RFP No.

Dear ...

The following are the Clarifications and Comments from the Terms and Conditions and Scope of Work for the subject RFP. These Clarifications are exhaustive.

S.No.	Clause No. and Page reference	RFP text	Query
1			
2			
...			

Yours faithfully,

Authorized Signatory
(with Name, Designation, Contact no. and Seal)

Note:
On the Letterhead of the Bidder.

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

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Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure A: Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) Not indulge in any collusion, Bid rigging or anticompetitive behaviour to impair the transparency, fairness and progress of the procurement process;
- (d) Not misuse any information shared between the procuring entity and the bidders with intent to gain unfair advantage in the procurement process;
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) Not obstruct any investigation or audit of a procurement process;
- (g) Disclose conflict of interest, if any; and
- (h) Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of interest. -

The Bidder participating in a bidding process must not have a Conflict of Interest. A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- (i) A bidder may be considered to be in conflict of interest with one or more parties in the bidding process if, including but not limited to:
 - (a) Have controlling partners/shareholders in common; or
 - (b) Receive or have received any direct or indirect subsidy from any of them; or
 - (c) Have the same legal representative for purposes of the bid; or
 - (d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder, or influence the decisions of the procuring Entity regarding the bidding process; or
 - (e) The bidder participates in more than one bid in a bidding process. Participation by a bidder in more than one bid will result in the disqualification of all bids in which the bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a bidder, in more than one bid; or
 - (f) the bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, Work/supplies or services that are the subject of the Bid; or
 - (g) Bidder or any of its affiliates has been hired (or proposed to be hired) by the procuring entity as engineer-in-charge/consultant for the contract.

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure B: Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted tofor procurement ofin response to their Notice inviting Bids No.....Dated. I/wehereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that :

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entry;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the state government or any local authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date :

Place:

Signature of bidder

Name :

Designation:

Address:

Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

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Annexure C : Grievance Redressed during Procurement Process

The designation and address of the **First Appellate Authority** is The Principal Secretary, Department of Sports & Youth Affairs, Government of Rajasthan, Secretariat, Jaipur-302 005

The designation and address of the **Second Appellate Authority** is Finance Department of Government of Rajasthan, Secretariat, Jaipur- 302005

(1) Filing an appeal:-

if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or the guidelines issued there under, he may file an appeal to First Appellate authority, as specified in the Bidding document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved: Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings: Provided further that in case a procuring entity evaluates the technical bids before the opening of the financial bids, an appeal related to the matter of financial bids may be filed only by a bidder whose technical bid is found to be acceptable.

(2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the bidder or prospective bidder or the procuring entity is aggrieved by the order passed by the first appellate authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to second appellate authority specified in the bidding document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the first appellate authority, as the case may be.

(4) Appeals not to lie in certain cases:- No appeal shall lie against any decision of the procuring entity relating to the following matters, namely:-

- (a) Determination of need of procurement
- (b) Provisions limiting participation of bidders in the bid process
- (c) The decision of whether or not to enter into negotiations
- (d) Cancellation of a procurement process
- (e) Applicability of the provisions of confidentiality

(5) Form of Appeals:-

- (a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee,
- (c) Every appeal may be presented to first appellate authority or second appellate authority, as the case may be, in person or through registered post or representative.

(6) Fee for filing Appeal:-

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be nonrefundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a scheduled bank in India payable in the name of appellate authority concerned.

(7) Procedure for disposal of Appeal:-

- (a) The first appellate authority or second appellate authority as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the first appellate authority or second appellate authority, as the case may be shall-
 - (i) hear all the parties to appeal present before him; and (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the appellate authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure D : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

- At the time of award of contract, the quantity of Goods, Work/supply's or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure E : BIDDER'S AUTHORIZATION CERTIFICATE {to be filled by the bidder}

To,

{Tendering Authority},

I/ We {Name/ Designation} hereby declare/ certify that {Name/ Designation} is hereby authorized to sign relevant documents on behalf of the company/ firm in dealing with Tender **with RAJASTHAN STATE SPORTS COUNCIL, JAIPUR.**

He/ She is also authorized to attend meetings & submit technical & commercial information/ clarifications as may be required by you in the course of processing the Bid. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Name of the Bidder: -

Verified Signature:

Authorized Signatory: -

Seal of the Organization: -

Date:

Place:

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

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Annexure F

UNDERTAKING BY THE BIDDER

This is to certify that I/we before signing this RFP\tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them. I/We have signed all the pages in acceptance of the terms and conditions.

I/We also undertake that I/We will not adopt any malpractices at any stage of bidding/execution.

Signature of the Bidder with Seal

Name: Designation: Address:

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

Annexure G

FORM No. 1

[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No of.....

Before the..... (First/Second Appellate Authority)

1. Particulars of appellant:

- (i) Name of the appellant:
- (ii) Official address, if any:
- (iii) Residential address:

2. Name and address of the respondent(s):

- 1.
- 2.
- 3.

3. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....
.....
.....
..... (Supported by an affidavit)

7. Prayer:

.....
.....
.....

Place

Date

Appellant's Signature

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

FINANCIAL BID/BOQ

Annexure -X

Tender for "Engagement of an Event Management Agency for event days operation and over lays for the 5th Khelo India University Games 2025".

FINANCIAL BID BOQ 1

1. I/We accept all the terms and conditions of your Tender Notice referred to above. It is certified that the above quoted rate is in compliance with all the statutory provisions and rules as applicable.

PRICE BID				
ELEMENT	FUNCTIONAL AREA	AMOUNT	APPLICABLE TAX	TOTAL
(A)	(B)	(C)	(D)	(C+D)
1	University Coordination	-	-	-
2	Event/Venue Operations	-	-	-
3	Accreditation	-	-	-
4	Creative Design Team			
5	Invitations, Stationery & Collaterals	-	-	-
6	Sports Presentation	-	-	-
7	Spectator Engagement	-	-	-
8	Look & Feel/Venue Branding	-	-	-
9	Venue Overlays	-	-	-
10	Media Operations	-	-	-
11	ICT & Hardware support	-	-	-
12	Post Games Report	-	-	-
13	Workforce	-	-	-
14	Host City Activation	-	-	-
Total		-	-	-

Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

BOQ FOR EMA - STATE COORDINATION FUNCTIONAL AREA							
S No.	Particulars	Specifications	Unit/Remarks	Total Quantity	Days/Duration	Rate - Unit Price (In INR)	Total Amount
I	II	III	IV	V	VI	VII	VIII (V x VI x VII)
1	University Coordination Fee		Lumpsum	1	1	-	-
2	University Coordination Head		Nos.	1	25	-	-
3	ULO Supervisors / Team Lead		Nos.	6	25	-	-
4	University Liasioning Officers		Nos.	25	25	-	-
Total							-
BOQ FOR EMA - VENUE OPERATIONS FUNCTIONAL AREA							
S No.	Particulars	Specifications	Unit/Remarks	Total Quantity	Days/Duration	Rate - Unit Price (in INR)	Total Amount
I	II	III	IV	V	VI	VII	VIII (V x VI x VII)
1	Games Operations Fees		Lumpsum	1	1	-	-
2	Core Team		Nos.	3	35	-	-
3	Functional Head		Nos.	10	35	-	-
4	Accreditation Team		Nos.	20	30	-	-
5	Sports Presentation Team		Nos.	20	25	-	-
6	Invitation, Collateral and Protocol Team		Nos.	6	30	-	-
7	Spectator engagement Team		Nos.	10	20	-	-
8	ICT Team		Nos.	10	25	-	-
9	Sports Kit Distribution & Coordination Team		Nos.	15	25	-	-
10	Volunteer Management Team		Nos.	12	30	-	-
11	Look & Feel/Venue Branding Team		Nos.	10	25	-	-
12	Games/Venue Operations Team		Nos.	30	30	-	-
13	Overlays Team		Nos.	15	30	-	-
Total							-

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

BOQ FOR EMA - ACCREDITATION FUNCTIONAL AREA

Sr. No.	Particulars	Specifications	Unit/ Remarks	Quantity Required	Days/ Duration	Unit Price (in INR)	Amount
I	II	III	IV	V	VI	VII	VIII (V x VI x VII)
1	Accreditation Cards along with Lanyards including QR CODE / Barcode	Standard size of PVC card (with different card size/ different colors) Technical Specification of Accreditation Card Material: PVC ID Thickness: 700-800 microns Size: A6 size (105 x 148 mm or 4.1 x 5.8 inches) Design and logo will be provided once tender is awarded Technical Specification of Lanyards 16 mm wide thickness. 36 inch length Rotating metal C. Hook. Lanyard Fabric (Satin) Printed lanyard (Dye Sub Printing). Custom printing logo, event details. Approval of Sample to be taken from RSSC Standard smaller in size with different colour as per the category	Nos.	12000	1	-	-
2	Generic pre-printed day passes along with Lamination Pouch and Lanyards including QR CODE / Barcode	Technical Specification of Lamination Pouch for Emergency Day Pass Material: PET+EVA. Thickness: 300 microns Melting Point: 110 degrees Celsius. Lamination Temperature: 110-140 degree Celsius Size: for A6 paper passes Technical Specification of Accreditation Cards/Passes Paper: 120 GSM Size: A6 Technical Specification of Lanyards 16 mm wide thickness. 36 mm length Rotating metal C. Hook. Lanyard Fabric (Satin) Printed lanyard (Dye Sub Printing). Custom printing logo, event details. Approval of Sample to be taken from RSSC	Nos.	3000	1	-	-
3	Main Accreditation Centre Setup at SMS Stadium, Jaipur	Setting up fully equipped MAC Centre with MFPs, Scanners, laptops, and desktops & Printing setup	Job	1	1	-	-
4	Printing & Distribution setup at all other Cities	Setting up fully equipped CAC Centre with MFPs, Scanners, laptops, and desktops & Printing setup	Job	7	1	-	-
5	QR Code/ Barcode Scanner at each Venue	Scanner with Manpower in Event T-shirt for Entire Day	Nos.	50	14	-	-
6	Media / Photographer Bibs	Media and Photographer with Digital Printing on bibs. To be handed over to media operations team	Nos.	100	1	-	-
Total							-

Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

BOQ FOR EMA – CREATIVE DESIGN TEAM							
S No.	Particulars	Specifications	Unit/ Remarks	Total Quantity	Days/ Duration	Rate - Unit Price (In INR)	Total Amt.
I	II	III	IV	V	VI	VII	VIII (V x VI x VII)
1	Creative Design Team Fee	Designing and creation of content for Invitations, Stationery, Collaterals, Accreditation, Lanyard, Posters, Hoardings, Flyers, T-shirts and other apparel, Brochures, Promotional Materials, Booklets, Seminar Kits, Leaflets, Newspaper advertisements, Banners/Infographics, Interactive banners/GIFs, Interstitial Banners, Accreditation template, In-stadia Branding, Vehicle Passes, Balloon Brandings, Press Backdrop, Standees, Drop-downs, Building Brandings, Vehicle Branding, Equipment Branding, Running Board Branding, Broadcaster Branding, LED Branding content, TSR Templates, E-Fixtures, Helpdesk, Sports Presentation Backdrop, Victory Stand Branding, Medals, certificates, plaque, souvenirs & trophy design, Food Coupons, Hand Bands, Score Boards – Games Specific, Advertisement Creative for release in newspaper and other publications. Print file as per the fabrication dimensions to be incorporated and shared with the team. (As per the scope of work)	Lumpsum	1	1	-	-
2	4K HD Photography and Videography	4K HD Photography and Videography including Manpower and Deliverables (As per the scope of work)	Lumpsum	1	1	-	-
3	TVC & Videos for Manuals	TVC of 60 seconds with an option of edits in Multiple Language Videos for Manuals of each Functional Area of 2 minutes each (As per the Scope of	Nos.				

Signature valid

Digitally signed by Mahavir Prasad Meena
 Designation : Financial Advisor
 Date: 2025.10.13 16:24:07 IST
 Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

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		Work)					
4	Radio Jingles	Radio Jingles (Edit, Language adaptation, dubbing and audio book)	Nos.	20	1	-	-
Total							-

BOQ FOR EMA - INVITATIONS, STATIONERY & COLLATERALS FUNCTIONAL AREA							
S. No.	Particulars	Specifications	Unit/Remarks	Quantity Required	Days/Duration	Unit Price (in INR)	Total Amount (in INR)
I	II	III	IV	V	VI	VII	VIII (V x VI x VII)
A	Invitations						
1	VVIP Invites + Envelope	For Minister & Other Delegates: A4 Size envelope to contain leaflet, games invitation, showflow, car pass etc	Nos.	500	1	0	-
2	VIP Invites + Envelope	For Media, School, College, Principal, other departments: A4 Size envelope to contain leaflet, games invitation, showflow, car pass etc	Nos.	300	1	0	-
3	General Invite	A4 Size envelope to contain leaflet, games invitation, showflow	Nos.	1000	1	0	-
B	Collaterals						
4	Letterhead	A4 size, Min. 100 GSM Paper	Nos.	200	1	0	-
5	Brochures	A5 size with 4 pages, 170 GSM Paper with Matt/Glossy Finish	Nos.	300	1	0	-
6	Game specific fixtures	A5 with 2 pages, 130 GSM Paper with Matt/Glossy Finish	Nos.	500	1	0	-
7	Posters	Standard size - A3, 300 GSM Paper with Matt/Glossy Finish	Nos.	150	1	0	-
8	Note pad	A5 size with min. 40 pages	Nos.	500	1	0	-
9	Certificate (participation/ merit/ volunteers)	300 GSM, Golden Metallic Sheet	Nos.	8000	1	0	-
10	Vehicle access parking Permit Stickers	A5 size with Glossy Finish	Nos.	1000	1	0	-
11	Jute Bag/Folder	Min. 14" Size, Multiple Pocket, Handled, OPP Bag	Nos.	1000	1	0	-
C	Stationery						
12	Scissors	Stainless steel with non-slip grip for extra safety	Nos.	100	1	0	-
13	Clipboards	A4 with strong plain base with strong metal clip with attached non slip material on the edges	Nos.	500	1	0	-

Signature valid

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14	Stationery Kit	Pencil - 5 nos. Pens - 2 nos. each (Blue, Red, Black) Rubber / Shapner - 2nos. each Marker - 3nos. Stapler No. 10 - 2 nos.	Set	100	1	0	-
		Stapler Pins No. 10 - 5box. Highlighter - 4nos. Whitener - 1no. Paper Punching Machine - 1no. Paper Marking - 2nos. Paper Files - 4nos. (for keeping A4 size papers) Glue Stick - 1no.					
15	Papers	A4 Sheets - 2 Rim Carbon Paper - 1 Pkt.	Set	50	1	0	-
Total							-

Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

BOQ FOR EMA - SPORTS PRESENTATION FUNCTIONAL AREA							
S. No.	Particulars	Specifications	Unit/ Remarks	Quantity Required	Days/ Duration	Unit Price (in INR)	Total Amount (in INR)
I	II	III	IV	V	VI	VII	VIII (V x VI x VII)
	Medals						
1	Gold painted medal with lanyard & medal box	>3" size Round copper / zinc Medal as per sample weight 80 gms with 3D LOGO embossing and other side small logo or as per design approved by RSSC. > Lanyard - 16 mm wide thickness. 36 inch length stitched Lanyard >Medal Box - MDF with PU coating/Velvet Finish/Wooden/leatherette finish with C lock/Swing lock Engraved with UV printing of KIUG logo on top.	Nos.	600	1	0	-
2	Silver painted medal with lanyard & medal box	>3" size Round copper / zinc Medal as per sample weight 80 gms with 3D LOGO embossing and other side small logo or as per design approved by RSSC. > Lanyard - 16 mm wide thickness. 36 inch length stitched Lanyard>Medal Box - MDF with PU coating/Velvet Finish/Wooden/leatherette finish with C lock/Swing lock Engraved with UV printing of KIUG logo on top.	Nos.	600	1	0	-
3	Bronze painted medal with lanyard & medal box	>3" size Round copper / zinc Medal as per sample weight 80 gms with 3D LOGO embossing and other side small logo or as per design approved by RSSC. > Lanyard - 16 mm wide thickness. 36 inch length stitched Lanyard>Medal Box - MDF with PU coating/Velvet Finish/Wooden/leatherette finish with C lock/Swing lock Engraved with UV printing of KIUG logo on top.	Nos.	800	1	0	-
4	Commemorative Medal	>3" size Round copper / zinc Medal as per sample weight 80 gms with 3D LOGO embossing and other side small logo or as per design approved by RSSC.>Medal Box - MDF with PU coating/VelvetFinish/Wooden/leatherette finish with C lock/Swing lock Engraved with UV printing of KIUG logo on top.	Nos.	1000	1	0	-

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Trophies							
5	Overall champions trophy	>High Quality Brass / Metal trophy with printing of 3D design on romach sheet. >Total height 26" includes 6" height double wooden base stand	Nos.	2	1	0	-
6	Overall runners-Up trophy	>High Quality Brass / Metal trophy with printing of 3D design on romach sheet. >Total height 22" includes 6" height double wooden stand	Nos.	2	1	0	-
7	Overall 2nd runners-Up trophy	>High Quality Brass / Metal trophy with printing of 3D design on romach sheet. >Total height 18" includes 5" height double wooden stand	Nos.	2	1	0	-
8	Trophies for sport first position	>Well defined Brass / Metal trophy with printing of 3D design on romach sheet . >Trophy 16" height includes 5" wooden stand with glossy polish	Nos.	52	1	0	-
9	Trophies for sport second position	>Well defined Brass / Metal trophy with printing of 3D design on romach sheet. >Trophy 14.75" height includes 4" wooden stand with glossy polish	Nos.	52	1	0	-
10	Trophies for sport third position	>Well defined Brass / Metal trophy with printing of 3D design on romach sheet . >Trophy 13" height includes 3.5" wooden stand with glossy polish	Nos.	52	1	0	-
Souvenirs							
11	Souvenir	Following Options To Be Considered (Budget is Rs. 1500): 1. Limited edition wooden plaques for dignitaries 2. Vibrant & tactile Acrylic shields 3D engraving 3. Small tabletop replicas of Games torch 4. Ceramic Premium memento plates displaying local culture 5. Any other souvenir idea suggested	Nos.	1000	1	0	-
12	Mascot Soft Toys		Nos.	8000	1	0	-
13	Lapel Pin	Approx 1" X 2" of brass sheet with gold plating & meena 0.5mm badge	Nos.	10000	1	0	-
14	Presentation ceremony setup (for all sports)	Cost to include hostessess, trays, flex backdrop & Side Wings and other necessary requirements as needed by the bidder for all 23 games	Lumpsum	1	1	-	-
Total							-

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BOQ FOR EMA - SPECTATOR ENGAGEMENT FUNCTIONAL AREA							
S. No.	Particulars	Specifications	Unit/ Remarks	Quantity Required	Days/ Duration	Rate - Unit Price (in INR)	Total Amount
I	II	III	IV	V	VI	VII	VIII (V x VI x VII)
SPECTATOR ENGAGEMENT & OTHER EVENT & ACTIVITIES							
1	On the spot games	Mn. 2-3 games to be organized by EMCEE at each sporting venue/FOP	Job	1	14	-	-
2	Cultural Evening Setup	1 Cultural Evening Setup in Jaipur SMS Stadium for Athlete & Spectator Entertainment. Cost to include DJ or Live Band performances on daily basis including Stage, intelligent lights & backdrop (As per requirement of RSSC) etc.	Nos.	1	14	-	-
3	High end sound system	Installation of JBL/D&B/FBT line array sound system for cultural evening setup with speakers, stage monitors, subs, required amplifier, 96 channel digital mixer, podium mikes, lapel mikes, cordless mike, required cabling, technicians, sound engineer etc. and Maintenance of the system during the entire event days.	Lumpsum	1	14	-	-
4	Mascot Costumes	Costume made of good fabric and fits a person of height 5.6-6 feet.	Nos.	10	1	-	-
5	Manpower for Mascots	Man days spread across the entire duration of the event	Nos.	10	14	-	-
6	DJ (Sports Presentation / FOP / Cultural Evening and any other)	Man days spread across the entire duration of the event	Man Days	125	1	-	-
7	MC (Sports Presentation / FOP / Cultural Evening and any other)	Man days spread across the entire duration of the event	Man Days	125	1	-	-
8	PA Sound system of upto 10000 watts - Big Set up covering a big FOP	Cost per day per system	Nos.	5	14	-	-
9	PA Sound System of upto 5000 watts - Small Set up covering a small FOP	Cost per day per system	Nos.				

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10	PA Sound System of upto 2000 watts - Small Set up covering a small FOP	Cost per day per system	Nos.	5	14	-	-
Total							-

BOQ FOR EMA - LOOK & FEEL FUNCTIONAL AREA

S. No.	Particulars	Specifications	Unit/ Remarks	Quantity Required	Days/ Duration	Rate - Unit Price (in INR)	Total Amount (in INR)
I	II	III	IV	V	VI	VII	VIII (V X VI X VII)
BRANDING							
1	Fabric & Frame / Inside & Outside	MS Pipe Frame with printing on 270 GSM Star Balck Back flex (Backdrops, Venue Branding, Champions Board, A/T Boards, Signages at Venue, FOP Zoning, Standees, Directional Totem, and any others) as per the sepcific dimensions to be identified for different Venues.	sq ft	300000	1	0	-
2	Vinyl Branding	Vinyl Printing and Pasting	sq ft	4000	1	0	-
3	Box Branding	MS Pipe Frame with on 270 GSM Star Balck Back flex	sq ft	35000	1	0	-
4	Drop Down fabric printing	270 GSM Star Balck Back flex with Top and bottom frame	sq ft	15000	1	0	-
5	One Way Vission	Require for Glass Doors and Windows on games theme	sq ft	1000	1	0	-
6	Rollup Standees	3ft x 6ft with 270 GSM Blackback Star Flex	Nos	50	1	0	-
7	Vinyl on Sunboard Branding	Vinyl Printing and Pasting on 3mm Sunboard with Matte Lamination	sq ft	2500	1	0	-
8	Vinyl on Sunboard Branding	Vinyl Printing and Pasting on 5mm Sunboard with Matte Lamination	sq ft	2500	1	0	-
9	Teardrop Banner	Knitted Polyester (stands/poles/base to be provided). To be placed across the stadium concourse Small (Upto 8 feet)	Nos	25	1	0	-

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10	Teardrop Banner	Knitted Polyester (stands/poles/base to be provided). To be placed across the stadium concourse Small (Upto 10 feet)	Nos	25	1	0	-
11	Modular Truss System branding	Flex printing fixed on different shape of truss structures	sq ft	1000	1	0	-
12	Graffiti on Containers	Innovative multi-level container display unit, with an impressive height of 10 to 40 feet including colorful graffiti related to sports & Rajasthan culture (3-4 container min. in an installation)	Nos	4	1	0	-
13	Selfie Points	Thematically designed Selfie points made of wooden for the visitors & participants. Should be placed in outdoor open area and at the entrance.	Nos.	5	1	-	-
14	Mascot Cutouts	Thematically designed mascot Cutouts made of wooden for the visitors & participants. Should be placed in outdoor open area and at the entrance.	Nos.	10	1	-	-
15	Flag	Flags with pole of min. 12 ft. height.	Nos	500	1	0	-
Total							-

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BOQ FOR EMA - OVERLAYS FUNCTIONAL AREA									
S No.	Particulars		Size	Specification	Unit	Quantity	Days	Rate - Unit Price (in INR)	Total Amount
I	II	III	IV	V	VI	VII	VIII	IX	X
1	STRUCTURES	Aluminium Hanger		Aluminium Hanger a) Different size of Hanger with wooden platform (4 inch) with carpeting as flooring, water proof tentage on the ceiling with air conditioning. b) Electrical / Technology: • Minimum lighting levels of 600 lux. • Adequate safety lighting • Sufficient Size electrical panel & connections c) Cabling from nearest electrical source/DG Set is to be ensured including establishment of proper routing & necessary safety precautions. d) Hanger Temperature to be maintained at 23[^] Degree Celsius. e) Adequate Ventilation to be maintained inside the hanger and ventilation ducts to be covered with Octonorm Panels and Branding. f) Ground levelling to be done if required g) Ramp installation at all entrances for universal accessibility.	Sq mtr	18000	14		

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2	Two-Tier Structure		Two Tier Structure made of imported aluminum extrusions with base plate anchored to the ground. Top covered with fire retardant and waterproof PVC fabric. Side height should be as per requirement. Both the ground and upper floor should have false ceiling and fabricated side walls. Side walls should be made of glass supported with pillars & channels.	Sq mtr	600	14		
3	Pagoda Tents	3M x 3M	Supply, erection and dis- assembling of pagoda a) The internal height of 2.5m with two removable sides, wooden platform with carpeting as flooring, water proof tentage.	Nos.	100	14		
4	Pagoda Tents	5M x 5M	b) Material : Ceiling and Sides - Opaque PVC canvas material. c) Electrical / Technology: . Minimum lighting levels of 300 lux . Adequate safety lighting . Sufficient Size electrical panel connections d) Cabling from nearest electrical source/DG Set is to be ensured.	Nos.	150	14		
5	Waterproof Shamiana		a. M.S. Square structure with 4 side covered with cloth & top with Waterproof (PVC/Polyester). b. Wooden platform with carpeting as flooring with adequate light. After Installation of Waterproof Shamiana,	SQFT	30000	14		

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				recognised structural engineer appointed by the vendor should verify and give safety certification. c. Cabling from nearest electrical source/DG Set is to be ensured including establishment of proper routing & necessary safety precautions.					
6		Patio Umbrella	Height - 2.5 M	Installation of Outdoor patio Umbrella with stand. Specifications- Fabric- Polyester Canopy Size - 9ft diameter.	Nos.	120	14		
7		Chinese Tents/Canopy	3M X 3M	Canopy with platform and carpeting"	Nos.	100	14		
8	Panels & Partitions	Octonorm Panel	Height - 2.5 Mtr	Installation of the octonorm panel Partitions with prefabricated alluminum sections with laminated panels. Sizes: :- Size of 1 module: height - 2.5m, width- 1m. :- Consists of aluminum profiles and polypropylene sheet.	Rmtr	3,000	14		
9		Door		Alluminium Single door fixed with the help of aluminium frame	Nos.	80	14		
10		Hangar Door		Instllation of Aluminum Doors, must be semi glazed door/full glazed or opaque, made of approved color anodized Aluminum section minimum 1.2 mm thick section and must be fitted with 5 mm to 12 mm thick clear glass.	Nos.	40	14		
11	Stages & Flooring	Wooden Platform	Single layered	Installation of 19 mm Single layered BWP ply with hardwood framing of minimum	Digitally signed by Mahavir Prasad Meena So ft. 20 Designation : Financial Advisor Date: 2025.10.13 16:24:07 IST Reason: Approved				

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				4 inches height.					
12			Double layered	Installation of 19 mm Double layered BWP ply with hardwood framing of minimum 4 inches height.	Sq ft	5000	14		
13		Steps	Steps (1' / 1.5' / 2' / 2.5' / 3' / 3'6" / 4' / 4'6" / 5' Ht)	Steps as per the stage and riser requirements, with black masking & hand rails.	Rft	30	14		
14		Stage	1' Height	Stage of wooden platform with 4' wide x 6" high wooden risers on 2 sides. Stage size may vary as per the design."	Sq ft	4000	14		
15		Stage	2' Height	Stage of wooden platform with 4' wide x 6" high wooden risers on 2 sides. Stage size may vary as per the design."	Sq ft	30000	14		
16		Stage	2'6" Height	Stage of wooden platform with 4' wide x 6" high wooden risers on 2 sides. Stage size may vary as per the design."	Sq ft	5000	14		
17		Stage	3' Height	Stage of wooden platform with 4' wide x 6" high wooden risers on 2 sides. Stage size may vary as per the design."	Sq ft	7000	14		
18		Stage	4' Height	Stage of wooden platform with 4' wide x 6" high wooden risers on 2 sides. Stage size may vary as per the design."	Sq ft	15000	14		
19		Stage	5' Height	Stage of wooden platform with 4' wide x 6" high wooden risers on 2 sides. Stage size may vary as per the design."	Sq ft	3000	14		
20		Stage	6' Height	Stage of wooden platform with 4' wide x 6" high wooden risers on 2 sides. Stage size may vary as per the design."	Sq ft	1000	14		
21		Stage	7' Height	Stage of wooden platform with 4' wide x 6" high wooden risers on 2	Digitally signed by Mahavir Prasad Meena Designation : Financial Advisor Date: 2025.10.13 16:24:07 IST Reason: Approved				

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				sides. Stage size may vary as per the design."					
22		Stage	8' Height	Stage of wooden platform with 4' wide x 6" high wooden risers on 2 sides. Stage size may vary as per the design."	Sq ft	1000	14		
23		Railing		Installation of MS steel railing combined with modern aesthetics with rust-resistance paint finish as per the requirement of the stage for the safety.	Rft	300	14		
24		Victory Stand		a. Tiered victory stand dimensions: separate boxes total 3Nos (1set) and ht should be as per requirement (Team Sports and Individual sports to be made as per dimensions), as per instructions of Competition Manager. b. For location & exact dimensions to be coordinated with LOC.	SqFt.	2500	14		
25		Plywood Wall	12' Height	a. Plywood Walls with Black/ Green Cloth or Fabric will be required with proper support. Wherever required to erect the wall behind the target and partition walls. b. location to be coordinated with LOC & CM.	Sq ft	6100	14		
26		Double layered BWP ply (KhoKho)		Capable of supporting loads of 500 KG. per Sq. Mt. and 250 KG point load, without deformation a. location to be coordinated with LOC & CM.	Sq ft	6000	14		

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27	Floor Covering -	Mesh Carpet		(Green/Brown/Red etc.) Mesh carpet to be installed on the ground	Sq ft	6000	14		
28		Carpets	2mm	a. Laying and Installation of the needle punch synthetic carpet, 3m / 2m width b. Multi colour carpet to be used, Location to be coordinated with LOC	Sq ft	3,00,000	14		
29			3mm	a. Laying and Installation of the needle punch synthetic carpet, 3m / 2m width b. Multi colour carpet to be used, Location to be coordinated with LOC	Sq ft	1,00,000	14		
30		Anti-slipery Mat		Anti Slip Rubber Floor Mat thickness of 10mm with Mini Drain Holes. Mostly, its used for Swimming Purpose.	Sq ft	700	14		
31		Grass Carpet		Grass Carpet with the Grass Material of Polyethylene and Polypropylene & Base of Polypropylene + Non Woven Cloth + SBR Latex and Thickness of 50mm	Sq ft	500	14		
32	Furniture, Fixtures & Equipments	Executive Table	5'X2'	Elegant design and material used as MDF & Particle Board, walnut brown in colour with lockable drawer.	Nos.	150	14		
33		Table	4'X2'	Aluminium system with Laminated Ply Top and 3mm White Sheets, Size: 1m x 0.5m x 2.5 ft high.	Nos.	2500	14		
34		Buffet Table	6'X2'	Wooden Top Rectangular Folding Tent Table with Mild steel Frame including top cover (Paper) to be changed on daily basis.	Nos.	300	14		
35		Round Table	6' Dia	Round table with Glass or wooden polished top and Mild steel frame.	Nos.	150	14		

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36	Standing/Bistro Tables	2' Dia	Wooden top of 2' dia with removable iron legs. Total height of 4'. Underlay and overlay in lycra or crush fabric.	Nos.	70	14		
37	Executive chair		Executive Chair with Large backrest, leatherite seat, Comfortable armrests & freely moving castors	Nos.	300	14		
38	Hydraulic Bar Chair (Aquatics & Boxing)	5' height Max.	Covered with high-quality soft PU, an ergonomic seat, and a circular foot rest. This bar stool features a 360° swivel design and a rotatable cylinder with adjustable Height.	Nos.	12	14		
39	Metal Chair with cushion		Chair with Leatherite Upholstery with Back Support and Side Arms.	Nos.	4000	14		
40	Plastic chair		Plastic chair with arm support	Nos.	6000	14		
41	Folding Stools		1ft ht., canvas seating with iron frame	Nos.	25	14		
42	Line Judge Stools (without arm charis)	L-2, W-2, H-5	Canvas seating with iron frame	Nos.	50	14		
43	Benches for Players Seating	6' X 3' X 1.5'H	Wooden Benches for Players to sit (Dugouts, holding area, changing rooms, substitutes, etc)	Nos.	6	14		
44	Player Dugouts		Moveable Dugouts With 10 Person seating capacity, covered with acrylic sheet and Branding for Football & Hockey FOP and any other sports (Min 8*3 m)	Nos.	10	1		
45	Leatherite Sofa	3 Seater	Sofa with stainless steel framing & comfortable leather seating	Nos.	100	14		
46		2 seater		Nos.	350	14		
47		1 seater		Nos.	100	14		

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48	Retractable Seatings	16ft.X20ft.	Staggered, openable and retractable seating with motarised system to setup immediete stadium type arenas for placing extra seatings for spectators.	Nos.	5	14		
49	Coffee Tables	1.2 M X 0.6M X 0.4M	Wooden Polished / Glass Centre table	Nos.	300	14		
50	Podium		Wooden fabricated Podium for speech	Nos.	10	14		
51	Massage tables	28" W X 72" L X 23" H	2" Thick Cushion of Multi-Layer Foam, Oilproof & Waterproof. Portable & Foldable	Nos.	30	14		
52	Towel baskets		Made of Metal frame and covered with flex/fabric.	Nos.	10	1		
53	shuttle / ball baskets		Made of Metal frame and covered with flex/fabric.	Nos.	10	1		
54	kit bag basket (Tennis)		Made of Metal frame and covered with flex/fabric.	Nos.	16	1		
55	Almirah	52"H X 15"W X 26.5"D	Precision steel ball-bearings. High-side drawers accept letter size hanging file folders. Core-removable lock. Aluminium handles and label holders.	Nos.	80	14		
56	Trunk	3' X 2' X 2'	Metal box with lock & key	Nos.	5	1		
57	White Boards	4' X 2'	White Board With Stand	Nos.	16	14		
58	Cooler Box		50 Ltr Capacity	Nos.	30	1		
59	Mega Phone (For Atheletic)		Mega phone with batteries and Mic	Nos.	4	14		

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60	Ice		Polybags weight ranging from 5kg to 10 kg.	KG	1000	14		
61	ICE Bath Tub		5.1(L) x 2.8(W) x 2.1(H) ft. - 480-litre capacity. - Cools down to 3°C (37°F) or warm it up to 42°C (107.6°F) effortlessly.	Nos.	8	1		
62	Portable Sauna Bath		Power: 230 V / 50 H2 Wattage- 600 Watt (Approx) 60 Minute automatic timer Safety: 2 Thermostats Fold-up design	Nos.	2	14		
63	Fridge		Branded with Capacity of 185 ltr	Nos.	20	14		
64	Pedestal Fan		Standing/ Mobile Fans - Sweep 40 cm (400 mm), with base.	Nos.	200	14		
65	Mist Fan		26" Dia. Voltage 220V/50Hz. , Height : 2 Mtr. Fan of Motor : 100% Copper winding, heavy duty	Nos.	50	14		
66	Industrial Cooler			Nos.	100	14		
67	Air Circulator Wall Fan	24"	High speed fan for fixing on the wall.	Nos.	50	14		
68	Mirrors	6' X 3'	Best quality of Mirror with Stand or to be fixed on walls	Nos.	16	14		
69	Fire Extinguishers	2KG	Multipurpose Uses ABC Type fire extinguisher 2 Kg with.	Nos.	200	14		
70	Fire Extinguishers	5KG	Multipurpose Uses ABC Type fire extinguisher 5 Kg with Warranty.	Nos.	200	14		
71	Bins	120 L	Plastic/Metal bins with garbage bags (Wet & dry bins to be labelled separately).	Nos	100	14		

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72	Bins	30 L	Plastic/Metal bins with garbage bags (Wet & dry bins to be labelled separately).	Nos.	200	14		
73	Bins	10 L	Plastic/Metal bins with garbage bags (Wet & dry bins to be labelled separately).	Nos.	250	14		
74	Camera Platform		a) The platform is made with a metal frame using 1-inch, 1.5-inch, and 2-inch pipes or L-sections, and has a rectangular shape. It features different types of plywood on top, as required, with carpeting. b) The platform comes in various sizes and heights, with a proper 3-foot wide staircase and railing, designed to carry all broadcast-related equipment according to the platform height and riser requirements, including black masking. c) The camera platform for outdoor games should be covered on top and three sides with black masking. d) The camera platform should have MS railings on all four sides, with a height of 2 feet or 3 feet, as required. e) Additional bracing for the stability of the stage should be provided as required.	SqFt	3000	14		
75	Scaffolding		a) Providing and fixing a double scaffolding system (cup lock type) made with 40 mm diameter MS tubes, spaced 1.5 meters center to center. The horizontal and vertical tubes are joined using the cup and lock system, along with MS tube chollies, MS clamps, and an MS staircase system for the working platform, etc. b) Height as per	CuFt	50000	14		

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				requirement. c) Additional bracing for the stability of the stage should be provided as required. After installation					
76		Scaffolding with wheels		a) Providing and fixing a double scaffolding system (cup lock type) made with 40 mm diameter MS tubes, spaced 1.5 meters center to center. The horizontal and vertical tubes are joined using the cup and lock system, along with MS tube challies, MS clamps, and an MS staircase system for the working platform, etc.	CuFt	1000	14		
77	Air - Conditioning	Air-Conditioning & Heating for existing structure or Hanger (stadium and other arenas)	Chiller Plant with AHU's / Ductable Unit / Tower AC	Chiller units of various capacity to be connected to the water lines for Running AHU's with pumps Including equipment and installation. / Ductable split units of upto 7.5 TR to 20 TR. AC ducts made of metal sheet/fiberglass/flexible materials such as plastic or fabric. EMA to ensure that the conditioned air is delivered efficiently and without leaks. The ducts to be installed throughout the walls, ceilings, or floors of structure, connecting the HVAC (Heating, Ventilation, and Air Conditioning) unit to supply conditioned air from the HVAC unit to different areas, allowing for uniform and customized cooling or heating throughout the structure. / Tower air conditioner with an indoor unit and an outdoor unit.	Sq Mtr.	12000	14		

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78		Tower AC		3 Ton	Nos.	50	14		
79		Tower AC		5 Ton	Nos.	100	14		
80	Barricading	Bamboo Barricading	8' Height (With & Without Cloth Masking)	Installation of Bamboo Barricading: Bamboo to be used for constructing barriers or barricades. Should be suitable for creating structures like fences, walls, or partitions. Cloth Masking: Black or white colour cloth to cover or mask the Bamboo barricading. This could serve both functional and decorative purposes.	Rft	10000	14		
81			6' Height (With & Without Cloth Masking)		Rft	10000	14		
82			4' Height (With & Without Cloth Masking)		Rft	10000	14		
83		Mojo Barricading	4' Height	High MS Structure with interlocking system. (Temporary barriers used to control the flow of people and prevent access to restricted areas.	Rft	1000	14		
84		Queue Manager	Set of 2nos.	Set Of Two Pieces Stainless Steel- Retractable Belt Stanchions	Nos.	200	14		
85		Traffic Cones	30"	Multipurpose PVC Plastic Traffic Safety Cone with Black Rubber Weighted Base and Highly Visible Reflective Collar	Nos.	50	14		
86		Tensile Barriers	Pairs	Retractable Belt Posts or Belt Stanchions	Nos.	200	14		
87		Bollards	Set of 2nos.	Set Of Two Pieces Stainless Steel gold finish with Red velvet rope	Nos.	50	14		
88	Sanitary	Chemical toilets		Portable toilet with PVC / MS frame body. Plumbing with quality EWC, flush tank, taps and washbasin.	Nos.	200	14		
89		MOBILE SHOWER		Portable toilet with PVC / MS frame body. Plumbing with quality EWC, flush tank, taps and washbasin.	Nos.	200	14		

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			Waste removal and cleaning staff, water facility, plumbing and tank (2000 litre to 5000 litre water tank will be keep on 8 feet height. Platform provisioning subject to the identified area, along with daily water refilling.					
90	Container Toilet		Container toilet with 2 WC, 3 Urinals & 2 Wash Basins with pre-fixed water tank of 500 ltr.	Nos.	10	14		
91	Portable air conditioned mobile toilets Van		Fully Air conditioned with regular water supply, Gents compartment: 1 wc and three urinals along with two wash basins, Ladies Compartment: 2 wc along with two hand wash sinks, mirror, Towel, Waste water tank : 1000 ltr Fresh water tank.	Nos.	6	14		
92	Wash Basin		Movable wash basin with water container (water to be ensured thoroughout the day.	Nos.	10	14		
93	1010 KVA		3 phase cabling, earthing, change over panel, distribution panel which is suitable for entire duration of the event, to run as per site requirement with capacity switch gear and distribution cables of adequate size and length, with all consumables, operation and maintenance till required duration. Cost of Genset to be consider with 12 hours of fuel, post that on prorata basis the DG Set After Installation, the vendor to coordinate with the state electrical department/ relevant authorities for safety certification of all temporary works.	Nos.	4	14		
94	750 KVA			Nos.	3	14		
95	500 KVA			Nos.	10	14		
96	250 KVA			Nos.	15	14		
97	125 KVA			Nos.	50	14		
98	62 KVA							
99	18 - 30 KVA							

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100	Diesel		Fuel for existing genset (bidder to quote for Diesel, including transportation & filling charges)	Ltrs.	1000	14		
101	DG Synchronization Panel for 1010 KVA		Supplying, erecting, testing and commissioning of microprocessor based DG synchronisation panel suitable for diesel generating set as per DG set capacity Three phase, 415 Volts, 50Hz A.C. with all standard features, safeties etc . This includes Cabling works with appropriate laying with protection and supporting structure complete.	Nos	8	14		
102	DG Synchronization Panel for 750 KVA			Nos	8	14		
103	DG Synchronization Panel for 500 KVA			Nos	12	14		
104	DG Synchronization Panel for 250 KVA			Nos	12	14		
105	SPORTS LIGHTING	1000 watt	Asymmetrical Wide Beam Sports lights	Nos.	150	14		
106		800 watt		Nos.	150	14		
107		400 watt		Nos.	50	14		
108		200 watt		Nos.	50	14		
109	Outdoor LED	200 Watt	Necessary Cabling and Power Distribution with nearby electrical sources or DG Set	Nos	400	14		
110		400 watt		Nos	200	14		
111	Tube Light		White LED tube lights of 10W to 40 W	Nos.	100	14		
112	Emergency Light		A battery-backed lighting device which switches on automatically at the time of lighting circuit fails.	Nos.	100	14		
113	Extension cords		An extension cord/extension cable/power extender or an extension lead with flexible electrical power cable with a plug on one end and one or more sockets on the other end.	Nos.	800	14		

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114	Plug Points	5/15 amp	plug points of 5/15 amp	Nos.	100	14		
115	Wire Manager	Length : 1m	Material: NR/SBR Rubber • Hardness: 80 ShA • Density: 1.9 g/cm ³ Wire managers to bear the load of heavy vehicular and pedestrian traffic with a high-visibility, anti-slip yellow cover	Nos.	350	14		
116	Hologram Fan		Hologram fans or 3D holographic fans, are devices that create the illusion of three-dimensional images floating in mid-air. These devices use a combination of LED lights, spinning blades, and precise timing to create the holographic effect.	Nos.	20	14		
117	Net Light / Rice light	Warm white	LED serial lights, Coloured Rice LED Light Length: 10 m	Nos.	300	14		
118	LED Par	Warm white	Ultra-high performance LED PAR 64 with 18 ultra-bright 3-Watt TRI colour LEDs in a polished housing. This high-performance LED PAR should have a beam angle of 25 degrees and a power consumption of just 80 Watts.	Nos.	150	14		
119	LED Par64	(RGB)	Cabling from nearest electrical source/DG Set is to be ensured including establishment of proper routing & necessary safety precautions.	Nos.	200	14		
120	Parcons			Nos.	100	14		
121	follow focus		Wash light with powerful beam and wash luminaire of the highest caliber including multicolor beam LEDs with a backlight LED array	Nos.	10	14		
122	Sharpy		189W moving beam light with an unprecedented	Nos.	10	14		

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			brightness. Should be able to produce a perfectly parallel, laser-like beam with an incredible output of 59,760 lx at 20m (5,100 footcandles at 65 ft).					
123	Laser Light		Professional laser lights project different brightness beautiful patterns with RGB laser	Nos.	20	14		
124	Pointy		A Point Light is located at a point in space and sends light out in all directions equally.	Nos.	60	14		
125	Aura		Wash light with powerful beam and wash luminaire of the highest caliber including multicolor beam LEDs with a backlight LED array	Nos.	20	14		
126	Atomic Strobes		The Atomic 3000 DMX is a powerful and rugged, 3000 W high-impact strobe. The Atomic is dimmable from 0-100%. Flash duration is controllable and for ultimate flexibility and variety of effect, variable adjustment of flash rate and flash intensity is possible.	Nos.	50	14		
127	Blinders		4 Pcs Of 100w RGBWW COB (Chip On Board) LED, Each LED Can Be Controlled Individually Control Mode : DM X 512, Auto, Master/Slave, Sound 3 DMX Channels Modes : 4/8CH	Nos.	150	14		
128	DMX Racks		The Quick DMX Rack is a standalone interface which can store 16 different chases or scenes. This makes the unit very suitable for fixed installations. Because of the basic concept even non-technical users can control their lightshow with Quick DMX Rack.	Nos.	30	14		

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129		Light Desginer		A light deigner having 5 + years of experience on designing the light concept for mega events of the scale of Khelo India Games.	Nos.	10	14		
130		DJ Pitch with Player Nexus		Smart DJ Controller compatible with phone. Built-in 12 to 24-bit audio interface and plug and play USB connectivity for Mac and PC	Nos.	10	14		
131		Trussing for Lights		400mm to 1000mm with Base Plate/ support legs.Black Cloth masking to be done for truss and cables to be hidden.	Rft	1500	14		
132		T - Truss		This Truss for décor lights	Nos.	30	14		
133		Rubber tiles		20mm thickness	Nos.	200	1		
134		Metal Poles		10 ft. high metal poles	Nos.	50	1		
135	Sports Specific Material	CEMENT PIPE	5'6" LENGTH 1'6" DIA	For Mallakhamb, including footing work for fixing the poles	Nos.	2	1		
136		WALL CLOCK	2 feet	Digital wall clock	Nos.	2	1		
137		SYNTHEIC ROPE		10MM SYNTHETIC ROPE	RMT	150	1		
138		CAUTION TAPES		100 RMT LARGE ROLLS	Nos.	20	14		
139		Marking Powder	50 Kg Bags		Nos.	10	14		

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140	Cycle stands		Metal Fabricated Cycle stand for 5 cycles as per instructions of Competition Manager.	Nos	15	14		
141	RIVER SAND		25kg bag	Nos	50	1		
142	Mat (for Athletics)		20mm Anti Slip PVC Floor Mat Vinyl Coil Carpet Roll	RMT	200	14		
143	Hand Held Metal Detector (HHMD)		Rechargeable Hand Held Metal Detector	Nos	40	14		
144	Door Frame Metal Detector (DFMD)		Rechargeable Door Frame Metal Detector	Nos	20	14		
145	Baggage Scanner			Nos.	10	14		
146	Gong with Hammer	(Judo)	Gong with Hammer - Gong - 8 inches with wooden hammer	Nos.	1	14		
147	Manual scoreboards	(Judo)	Manual scoreboards - Standard as per Judo Federation of India	Nos.	4	14		
148	Technical Table	(Rugby)	Technical Table - As per standard specifications	Nos.	1	14		
149	Interval board	(Badminton)	Interval board - 2 minute interval board (as per BAI standard and specifications)	Nos.	6	14		
150	Mops with handle	(Badminton)	Mops with handle for court moping - 2 feet flat base with turkish cotton cloth & multi directional swivel with long handle pipe	Nos.	12	14		
151	Start gate at both ends	(Track cycling)	Start gate at both ends	Nos	12	14		

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152	Umpire Chair	Lawn Tennis	Umpire Chair (as per AITA standard and specifications)	Nos.	10	14		
153	Sitting Area for teams with Bench	(Lawn Tennis)	Sitting Area for teams with Bench (as per AITA standard and specifications)	Nos.	5	14		
154	Chillers	(Lawn Tennis)	Chillers for Players	Nos.	20	14		
155	Line Umpire Chairs	(Lawn Tennis)	Line Umpire Chairs (as per AITA standard and specifications)	Nos.	45	14		
156	Garbage Bins	(Lawn Tennis)	Garbage Bins	Nos.	10	14		
157	Squeeze	(Lawn Tennis)	Squeeze (in case of rains)	Nos.	5	14		
158	Blower	(Lawn Tennis)	Blower (for cleanup)	Nos.	2	14		
159	Cricket Net	(Beach Volleyball)	Cricket Net	RMT	1000	14		
NOTE:- 1. Exact usage of the elements defined above will be for min. 7 days. 2. The exact quantity & and number of days will be communicated 10 Days prior to event days. 3. All the temporary structures need to be verified & and certified by the recognized structural engineer appointed by the vendor. 4. The vendor to coordinate with the state electrical department/PWD/relevant authorities for safety certification of all temporary works.								

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BOQ FOR MEDIA OPERATIONS FUNCTIONAL AREA							
S. No.	Particulars	Specifications	Unit/ Remarks	Quantity Required	Days/ Duration	Rate - Unit Price (in INR)	Total Amount (in INR)
I	II	III	IV	V	VI	VII	VIII (V X VI X VII)
MEDIA OPERATIONS							
1	Press Agency Fee	Overall fee of Media Operations which includes the following: 1. Appointment of a press coordinator to integrate all stakeholder press and PR initiatives and local tie up for adequate coverage in local press, assisting in accreditation of media persons. 2. Press Coverage focused on KIUG & RSSC Initiatives. 3. Cross promotion of National social media tags with Press coverage. 4. Sharing Press Releases as per requirements of KIUG & RSSC Initiatives. 5. Creation of Social Media Content from site which apart from prints/still photos also include 5 reels of 30 seconds each per day of the event. A Social Media War room is to be built for this purpose. 6. Manpower - 1 PR Head - 2 Senior Sports Journalists (with experience minimum of 10 years) - 5 Content Writers with a minimum 3 years of experience - 1 Social Media Head - 4 Manpower for social media - 3 Graphic Designers - 2 Video Editor 7. Create and disseminate a timeline of sub events effective from post 7 days of award of work through the games and post event coverage which includes: a. Exclusive newsworthy interviews b. Inspirational stories c. Behind the scenes d. People on top- their vision and thoughts e. Story so far f. Social impact reports g. Human Interest Stories h. All other responsibilities and work as per the SOW enlisted in RFP. 8. Agency to make a minimum of 5000 Coverages throughout the period of the games. (Print Media, Digital Media)	Overall cost	1	1	-	-
Sub Total Media Operations							-

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BOQ FOR EMA - ICT & HARDWARE SUPPORT FUNCTIONAL AREA							
S No.	Particulars	Specifications	Unit/ Remarks	Total Quantity	Days/ Duration	Rate - Unit Price (in INR)	Total Amount
I	II	III	IV	V	VI	VII	VIII (V X VI X VII)
HARDWARE SUPPORT (ICT EQUIPMENT)							
1	Wi-fi Enabled High Speed Internet (Leased Lines) with LAN at all venues and FOPs along with routers, repeaters, switches and other hardware as necessary deemed by the EMA.	100 MBPS connection	Nos.	16	1	-	-
2	Dedicated Leased Lines of 300 Mbps for Media	Internet leased line – one to one	Nos.	10	1		
3	Dedicated Leased Lines of 300 Mbps for Broadcast Rooms	Internet leased line – one to one	Nos.	11	1		
4	Broadcast Requirement for all the live games	1 line for all satellite area. 2 x 5 MBps ADSL & Multi User WiFi connection + 2 10 MBps static IP internet line in BCR hard patch	Lumpsum	1	1		
5	LAN Internet Facility	GMS Room - with 10 Lan of 200 Mbps	Lumpsum	1	1		
6		Accreditation Room - with 5 Lan of 100 Mbps	Lumpsum	1	1		
7		Sports Kit Room - with 2 Lan of 100 Mbps	Lumpsum	1	1		
8		Document Verification Room - with 10 Lan of 100 Mbps	Lumpsum	1	1		
9		ACT Room - with 4 Lan of 50 Mbps	Lumpsum	1	1		
10		Creative Design Room - with 10 Lan of 300 Mbps	Lumpsum	1	1		
11		AIU - 100 Mbps	Lumpsum	1	1		
12	Wi-Fi At Game Secretariat	GMS (Technicals)- 200 Mbps	Lumpsum	1	1		
13		GTCC Team - 100 Mbps	Lumpsum	1	1		
14		RSSC - 100 Mbps	Lumpsum	1	1		
15		EMA - 200 MBPS	Lumpsum	1	1		

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16		ACT - 50 MBPS	Lumpsum	1	1		
17		Accreditation & Sports Kit Distribution - 100 MBPS	Lumpsum	1	1		
18		Creative Design Team - 300 MBPS	Lumpsum	1	1		
19	2 Dedicated Leased Lines of 100 Mbps for Launch Ceremony	100 MBPS Primary + 100 MBPS Secondary Internet Leased Line (1:1) Dedicated unshared for Broadcaster	Lumpsum	1	1		
20	2 Dedicated Leased Lines of 100 Mbps for Opening Ceremony	100 MBPS Primary + 100 MBPS Secondary Internet Leased Line (1:1) Dedicated unshared for Broadcaster	Lumpsum	1	1		
21	2 Dedicated Leased Lines of 100 Mbps for Closing Ceremony	100 MBPS Primary + 100 MBPS Secondary Internet Leased Line (1:1) Dedicated unshared for Broadcaster	Lumpsum	1	1		
22	Desktop Computer	8 GB RAM 512 SSD Win 10 with graphics card	Nos.	10	14	-	-
23	Laptop i3	16 GB RAM 512 SSD Win 10 with graphics card	Nos.	10	14	-	-
24	Laptop i5	16 GB RAM 512 SSD Win 10 with graphics card	Nos.	5	14	-	-
25	Laptop i7	11th gen Quad core Inteliris XE graphic card	Nos.	5	14	-	-
26	Laser Printer All in One		Nos.	10	14	-	-
27	Photocopier Machine		Nos.	12	14	-	-
28	Toner for Printer		Nos.	5	14	-	-
29	Pen drive	64 GB	Nos.	20	1	-	-
30	External Hard disk	2 TB	Nos.	5	1	-	-
31	Led wall of different sizes as per the requirement of TSR with raised Platform	Digital Projection Screens, LED having brilliance for Outdoor/ Indoor use. Rates to be quoted including 4ft. High raised platform	Sq ft	4000	14	-	-
32	HD LED TV	32 Inch with Stand	Nos.	10		-	-
33	HD LED TV	42 Inch with Stand	Nos.			-	-

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34	HD LED TV	50 Inch with Stand	Nos.	5	14	-	-
35	HD LED TV	55 Inch with Stand	Nos.	5	14	-	-
36	Walkie-Talkie	Walkie-Talkies ranging upto 500m. Brand like Motorola/ Yashica or equivalent.	Nos.	100	14	-	-
37	Projectors 2500 Lumens (with Screen)	The projector with 2500 lumens provides a bright and sharp display, it offers a high level of brightness, the projector should comes with multiple connectivity options, including HDMI, VGA, USD and audio ports for seamless connection with various devices, such as computer, laptop etc.	Nos.	5	14	-	-
38	Projectors 3500 Lumens (with Screen)	The projector with 3500 lumens provides a bright and sharp display, it offers a high level of brightness, the projector should comes with multiple connectivity options, including HDMI, VGA, USD and audio ports for seamless connection with various devices, such as computer, laptop etc.	Nos.	5	14	-	-
39	Projectors 10000 Lumens (with Screen)	The projector with 10000 lumens provides a bright and sharp display, it offers a high level of brightness, the projector should comes with multiple connectivity options, including HDMI, VGA, USD and audio ports for seamless connection with various devices, such as computer, laptop etc.	Nos.	4	14	-	-

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40	Projectors 20000 Lumens (For projection on Fabric Screens, Walls & Container etc.)	This projector emits a luminous brilliance that transforms any environment into a captivating visual spectacle. Experience visuals in their most breathtaking form with exceptional resolution capabilities. Connect effortlessly to a multitude of devices through an array of input options, including HDMI, VGA, USB, and wireless connectivity. This comprehensive compatibility ensures easy content sharing from a variety of sources on any type of surface white fabric screen, walls, containers etc.,	Nos.	4	14	-	-
41	CCTV Camera	CCTV Cameras (Set of 8 Cameras) with wiring Installation and operation during entire event with Night vision capacity, monitoring and recording and including deployment of technically trained manpower to monitor CCTV Operation. At the end of the event complete recording of all the days to be submitted in hard disk. CCTV control room to be setup at the event venue	Nos.	20	14	-	-
Total							-

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BOQ FOR EMA - POST GAMES REPORT							
S No.	Particulars	Specifications	Unit/ Remarks	Total Quantity	Days/ Duration	Rate - Unit Price (in INR)	Total Amount
I	II	III	IV	V	VI	VII	VIII (V X VI X VII)
1	coffee Table book	Standard A4 Size Book, Hard Bind, High Quality Print with matte Finish	Nos.	10	1	0	-
2	Post Games Report	Standard A4 Size Book	Nos.	10	1	0	-
2	Media Report	Standard A4 Size Book	Nos.	1	1	0	-
Sub Total Post Games Report							-
BOQ FOR EMA - WORKFORCE FUNCTIONAL AREA							
S. No.	Particulars	Specifications	Unit/ Remarks	Quantity Required	Days/ Duration	Unit Price (in INR)	Total Amount (in INR)
I	II	III	IV	V	VI	VII	VIII (V x VI x VII)
1	Security guard	Men days for entire duration of event with 12 hrs shift	Men Days	2500	1	0	-
2	Security & Housekeeping Supervisor	Men days for entire duration of event with 12 hrs shift	Men Days	250	1	0	-
4	House keeping	Men days for entire duration of event with 12 hrs shift	Men Days	4000	1	0	-
6	House Keeping consumables item	All cleaning equipments & toiletries (Set of each for a particular venue)	nos.	12	1	0	-
7	Sports Equipment Labour	Manpower to lift & move sports equipment as an when requested by GTCC / Venue Manager / Technical Officials. The manpower deployment day-wise has to be discussed with Venue Mangers before deploying on-site. Per person per day (Shift of 12 hours)	Men Days	1250	1	0	-
Total							

Signature valid .

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
Date: 2025.10.13 16:24:07 IST
Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

सवाई मानसिंह स्टेडियम, जयपुर

Email – rsscjaipur@gmail.com Phone – 0141-2742468

BOQ FOR EMA - HOST CITY ACTIVATION							
S. No.	Particulars	Specifications	Unit/ Remarks	Quantity Required	Days/ Duration	Unit Price (in INR)	Total Amount (in INR)
I	II	III	IV	V	VI	VII	VIII (V x VI x VII)
1	Host City Activation	Bidder to propose a Host City Activation Plan at the time of Presentation and quote accordingly. Budget for entire Host City Activation plan.	Job	1	1	0	-
Total							-
Note: Please give detailed breakup of Host City Activation Plan.							

Signature valid

Digitally signed by Mahavir Prasad Meena

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Annexure H

Check List for Technical Qualification of this RFP

SN	Particulars	Details	Documents Enclosed Yes/No	Page No.
1	Information of Bidding organization and mentioned document in Annexure-II			
2	Tender Fees	Scanned copy Demand Draft/Banker's Cheque for bid document fee in Favor of the Secretary, RAJASTHAN STATE SPORTS COUNCIL, JAIPUR payable at Jaipur.		
3	Processing Fees	Scanned copy of DD/ Banker's Cheque for processing fee. in Favor of the Managing Director, Raj-Comp Info Services Limited, Jaipur, payable at Jaipur		
4	EMD/ Bid Security	Scanned copy of DD/ Banker's Cheque for EMD in Favor of the Secretary, RAJASTHAN STATE SPORTS COUNCIL, JAIPUR payable at Jaipur.		
5	Bid Submission Form	Scanned copy of Signed and Stamped Bid Submission Form as per <u>Annexure IV.</u>		
6	Authorized Signatory	Scanned copy of Power of Attorney in favour of Authorized signatory of Bidding Documents. OR Signed and scanned copy of Board resolution in favour of Authorized signatory of the bidder. (Sample Attached at <u>Annexure V</u>)		
7	Declaration regarding Acceptance of all terms and Conditions of the RFP and its subsequent amendments	A declaration confirming Acceptance of all terms and Conditions of the RFP on bidder's letter head and its subsequent amendments without any deviation.		
8	Legal Entity	The bidder must be a single Business Entity(JV/JVC not allowed). For the purpose of this Invitation for RFP document, a Business Entity shall mean a company registered in India under the Companies Act, 1956 or 2013 or a Partnership Firm registered under the Limited Liability Partnership Act of 2008 or Indian Partnership Act, 1932.		
9	Bidder Experience	The Bidder should have experience of Branding, Overlays and other Event Days Operations for multi-sport, multi-venue sports events of Central/State Gov. in India within the last 5 years (FY-2020-2021,2021-22,2022-23,2023-2024, 2024-25) One Order/contract of ₹ 30 Crore/Two Order Of ₹ 15 Crore/Three Order Of 10 Crore (Annexure VII along with similar Work Order + Satisfactory Completion Certificates		
10	Blacklisting	The bidder should not be blacklisted by any agency of the central government, Public Sector Undertaking or by any department of any State Government. Self- certification on bidder's letterhead. False certification and/or non-disclosure will lead to forfeiture of the EMD and disqualification from the evaluation process.		

Signature valid

Digitally signed by Mahavir Prasad Meena
Designation : Financial Advisor
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11	Average Minimum Turnover	The bidder should have a minimum average annual turn over of ₹ 40 Crore over the previous three financial years. (FY22-23,FY23-24,FY24-25) Enclose Certificate		
12	Stamp	An affidavit on non-judicial stamp of Rs 100/-, that you are not blacklisted/debarred in any department, will have to be submitted after getting it certified by a notary.		
13	Signed Annexure and signed complete Rfp document	Completely signed annexure – A, B, C, D, E, & F, G,H,I prescribed under finance (G and T) department's circular dated 04-02-2013. And Completely signed RFP/Tender document		

Signature valid

Digitally signed by Mahavir Prasad Meena

Designation : Financial Advisor

Date: 2025.10.13 16:24:07 IST

Reason: Approved



राजस्थान राज्य क्रीड़ा परिषद्

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List of Annexures

1. Annexure-I Performa of Affidavit
2. Annexure-II Information on Bidder's Organization
3. Annexure-III Relevant Experience & Approach and Methodology
4. Annexure-IV Tender Submission Letter
5. Annexure-V Bidder's Authorization Certificate
6. ANNEXURE VI POWER OF ATTORNEY (SAMPLE)
7. ANNEXURE VII | ELIGIBLE PROJECTS UNDERTAKEN BY THE BIDDER
8. ANNEXURE VIII | FORMAT FOR CV
9. ANNEXURE IX General Instruction for Filling of Bid
10. ANNEXURE X Financial Bid
11. ANNEXURE XI BANK GUARANTEE FORM FOR PERFORMANCE SECURITY
12. ANNEXURE XII- DRAFT AGREEMENT FORMAT
13. ANNEXURE XIII ANNUAL TURN OVER
14. Annexure XIV Format of Pre-Proposal Queries
15. Annexure A: Compliance with the Code of Integrity and No Conflict of Interest
16. Annexure B: Declaration by the Bidder regarding Qualifications
17. Annexure C : Grievance Redressed during Procurement Process
18. Annexure D : Additional Conditions of Contract
19. Annexure E : BIDDER'S AUTHORIZATION CERTIFICATE {to be filled by the bidder}
20. Annexure F UNDERTAKING BY THE BIDDER
21. Annexure G Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012
22. Annexure H Check List for Technical Qualification of this RFP

Secretary
Rajasthan State Sports Council
Jaipur

Signature valid

Digitally signed by Mahavir Prasad Meena

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